



neighborhood council  
el consejo del vecindario de glassell park

*Our Voice to the City*  
*Nuestra voz a la Ciudad*

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

**MOLLY LYNN TAYLOR**  
CHAIRPERSON

**MARK QUIROZ**  
VICE CHAIR

**AVA POLANCO**  
SECRETARY

**ANDRE SAHAKIAN**  
TREASURER

**MICHAEL DIVIC**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES**  
CALIFORNIA



**ERIC M. GARCETTI**  
MAYOR

**GLASSELL PARK  
NEIGHBORHOOD COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
GPNC41@sbcglobal.net  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
LORENZO TOVAR - AREA 1  
AREA 2-AREA 2  
CRYSTAL-LYNNE OROZCO - AREA 3  
MOLLY LYNN TAYLOR - AREA 4  
FRANCISCO CONTRERAS - AREA 5  
ANDRE SAHAKIAN - AREA 6  
GLADYS PINTO-MUNOZ - AREA 7  
BRADLEY - BUS. REP  
JAKE DANIEL SNEIDER - BUS. REP  
LAZARO AGUERO - BUS. REP  
MARGE PIANE - ORG. REP  
PAVLO VLANCO - ORG. REP  
AVA POLANCO - EDUC. REP  
RUBY DeVERA - FAITH-BASED  
MICHAEL DIVIC - AT LARGE REP

**Glassell Park Neighborhood Council Board Retreat**

**Saturday August 2, 2014**

**9am – 1pm**

**Glassell Park Community & Senior Center**

**3750 N. Verdugo Road Los Angeles, CA 90065**

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at *Super A Foods Store* 2925 Division Street, *Glassell Park Post Office* 3950 Eagle Rock Blvd., *Out Of The Closet* 2425 N. San Fernando Road, *Public Storage* 3810 Eagle Rock Blvd., and *Glassell Park Recreation Center* 3650 Verdugo Road. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311. "In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [www.glassellparknc.org](http://www.glassellparknc.org) at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office Manager at (323) 256-4762 or 256-GPNC or Board@glassellparknc.org. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Office Manager or Board Members separately

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

1. Welcome, Roll Call, and Introductions
2. General Public Comment- The public may provide comments to the board on non-agenda items within the Neighborhood

Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)

3. Ice Breaker – Group Activity
4. Board discussion – What is our motivation? What are our goals?
5. Discussion, participation and possible action on the GPNC Board Retreat, facilitated by Department of Neighborhood Empowerment staff. The purpose of the Board Retreat is to further improve upon the capacity of the GPNC board and its effectiveness as a civic engagement vehicle. The GPNC Board can engage in a discussion of priorities, areas of improvement and action plans. Topics for discussion include but are not limited to:
  - a. Mechanism to represent our stakeholders
  - b. Board Members Roles and Responsibilities
  - c. Committee Roles and Structure
  - d. Effective Communication
  - e. Bylaws and Standing Rules: Basic Laws, Rules, Guidelines & Procedures
  - f. Work Plan and Strategic Plan development and adoption
  - g. Reflection on Issues, lessons learned and take away by Board Members
6. Board discussion with the Office of the City Attorney which may include any of the following topics:
  - a. The City Charter
  - b. Plan for a Citywide System of Neighborhood Councils
  - c. The Administrative Code provisions applicable to Neighborhood Councils
  - d. Ethics and conflict of interest laws applicable to Neighborhood Council board members
  - e. The Brown Act
  - f. The California Public Records Act
  - g. The Americans with Disabilities Act
  - h. The Board's bylaws, specifically, but not limited to censure and removal proceedings.

This item is intended to provide the board with a general understanding of the legal framework applicable to Neighborhood Councils. Speakers may include Deputy City Attorney Ms. Alois Phillips. **Please note that this discussion does not fulfill the requirement that board members also take the mandatory 2 hour ethics course**

7. Break Out Session: The GPNC Board will break out into smaller groups and brainstorm ideas. Topics for brainstorm discussion include but are not limited to: outreach; communication; stakeholder participation; pressing local issues, etc.
8. Board Member Comment on issues under the board's subject matter jurisdiction – comments are limited to two minutes
9. Adjournment