



neighborhood council
el consejo del vecindario de glassell park

**GLASSELL PARK
NEIGHBORHOOD
COUNCIL OFFICERS**

RUBY DeVERA
CHAIRPERSON

BALTAZAR VEGA
VICE CHAIRPERSON

GLADYS PINTO-MUÑOZ
SECRETARY

CHANNA GRACE
TREASURER

MICHAEL DIVIC
MEMBER AT LARGE

**CITY OF LOS ANGELES
CALIFORNIA**



ERIC M. GARCETTI
MAYOR

**LETTER OF INQUIRY
REGARDING
FUNDING PRACTICES**

**GLASSELL PARK
NEIGHBORHOOD COUNCIL**
3750 N. Verdugo Road
Los Angeles, CA 90065
(323) 256-4762 or 256-GPNC
GPNC41@sbcglobal.net
www.glassellparknc.org

(LIST OF BOARD MEMBERS)
BRADLEY - AREA 1
MAGGIE DARETT-QUIROZ - AREA 2
CRYSTAL-LYNNE OROZCO - AREA 3
MAGGIE LOPEZ-ROBLES - AREA 4
ARLENE SANTOS - AREA 5
MARTIN GREGORI - AREA 6
GLADYS PINTO MUÑOZ - AREA 7
CHANNA GRACE - BUS. REP
RUBY DeVERA - BUS. REP
LÁZARO AGÜERO - BUS. REP
JOSE MERE - ORG. REP
PAVLO VLANCO - ORG. REP
BALTAZAR VEGA - EDUC. REP
LUIS 'ART' CAMARILLO - FAITH-BASED
MICHAEL DIVIC - AT LARGE REP

November 6, 2013

GRAYCE LIU, GENERAL MANAGER
DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)
City Hall 20th Floor Suite 2005
200 North Spring Street
Los Angeles, CA 90012

Grayce:

We are submitting this "Letter of Inquiry" to the Department of Neighborhood Empowerment (the Dept.) in reference to recent actions taken by the Dept. to use NC funds without board approval, full disclosure or transparency. Furthermore, this lack of transparency coupled with our previous attempts to have these matters resolved is depriving the GPNC the ability to govern effectively and advise appropriately denying the community the opportunities outlined in the **City Charter** and contained within **The Plan for a Citywide System of Neighborhood Councils**. We still lack clarity on the following matters below.

- **An accounting of the FY2012 – 2013 expenditures the Dept. spent consistent with the GPNC board approved FY2012 – 2013 Budget; and**
- **An accounting/clarification of the Ricoh Copier Lease Agreement (signed/dated May 6, 2011 per Quote No. 840907) regarding payment terms outlined of \$300 p/m for 18 months per board approved & encumbered in FY2011-2012 and FY2012-2013 in lieu of the Department's actions to debit funds in excess of \$10,000.00 from the FY2012-2013 and FY2013-2014; and**
- **The encumbered funds in the amount of \$7,329.00 be returned to FY2012-2013 as per board approved/submitted before the May/June 2013 deadline in lieu of the amount debited in FY2013 – 2014 without board consent/transparency by the Dept.**

GPNC Board Members and stakeholders are not convinced that NC funding is available for FY2013 – 2014 and that errors exhibited by the Department's accounting system may have inadvertently placed the GPNC in "Exhaustive Measures", unfairly and unjustly.

We would appreciate an explanation from the Dept. BEFORE our next GPNC Meeting scheduled on Tuesday December 2, 2013 at 7pm. We thank-you for this opportunity to submit our concerns regarding funding, transparency, clarification and accountability.

Respectfully,

Ruby De Vera, GPNC Chairperson

Channa Grace, GPNC Treasurer

CC: FILE

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