

**GLASELL PARK NEIGHBORHOOD COUNCIL  
DRAFT GENERAL COMMUNITY STAKEHOLDERS  
MEETING AGENDA**

**Tuesday May 17<sup>th</sup>, 2016 7pm – 9:30pm  
Glassell Park Community & Senior Center**

**1. Welcome and Introductions (7:06 p.m.)**

**Roll Call:**

**Present:**

Bradley  
Celina Pinto  
Michael Divic  
Brian Sharp  
Dane Boedigheimer  
Patrick Cleary  
Gladys Pinto Munoz  
Mark Quiroz  
Molly Lynn Taylor (late, 7:19PM)

**Absent:**

Marge Piane  
Ruby DeVera  
Linda Sanchez  
Crystal Lynne Orozco  
Francisco Contreras  
Pavlo Vlanco

Bradley said quorum had been met and the meeting could begin. He said that no paper copies of the agenda were available however it was available online.

**2. Discussion/Take Action on GPNC GCS Mtg. Min. for April 19, 2016**

Bradley asked if everyone had received a copy of the April 19, 2016 Minutes. He asked if there were any changes to be made.

*Celina motioned to approve the April 19, 2016 Minutes and Gladys seconded the motion.*

**Motion passed 7-0-1**

**Yes (7):**

Bradley

Celina Pinto  
Brian Sharp  
Dane Boedigheimer  
Patrick Cleary  
Gladys Pinto Munoz  
Mark Quiroz

**No (0)**

**Abstain (1):**

Michael Divic

### **3. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)**

*CD 14 representative Lucy Appariso for Councilmember Jose Huizar*

Lucy said that they would like to invite everyone to a workshop on the Verdugo Road improvements. She said that they wanted to hear community concerns and to discuss what improvements would be made to the road. She invited the community's feedback at the first meeting that would be hosted by the GPIA (Glassell Park Improvement Association) on Thursday at 7PM at the Senior Center. She said they would also like to speak with the NC and arrange a discussion hosted by them as well. Lucy said there were flyers in the back with information about the meeting.

There would be a 4<sup>th</sup> of July events for the NE LA community; she invited any businesses interested in participating to contact their office. She also invited the GPNC to have a booth at the event.

Additionally there would be an Eagle Rock Music Fest on August 20, 2016. She said they were still hammering out the details.

An audience member asked if she could give more details about the 4<sup>th</sup> of July event and she said that it would be at Eagle Rock Park from 5PM to 9:30 PM on July 5<sup>th</sup>. They were hoping to have musical performances, and they would likely have *The Spasmatics* perform.

*Hector Vega, the representative for Councilmember O'Farrell's office*

Hector mentioned that there were copies of his report available in the back of the room. He reminded everyone that the GPNC elections were that weekend.

He reminded everyone of an event at Puntos Park on Saturday May 21, 2016. Councilmember O'Farrell's office was partnering with community agencies to put on a community resource fair

and movie night. The fair would start at 5PM and they would show the Lego movie at 7PM. He said there would be free food and information on community resources.

He also mentioned that the Fletcher Street Scape would be coming to Glassell Park. The work would be occurring from Eagle Rock Blvd. to San Fernando Road. They would be getting rid of one lane on each side and adding medians and bike lanes. He said that this project came about because there were two schools nearby and they want to make the area safe.

Hector also talked about the proposed Glassell Park DASH bus. He said that DOT was finalizing a study and would be looking for community input in the next few months. He said DOT was going slow because of the contractor they had to use.

He added that if any stakeholders had concerns they could reach out to them.

*LAPD, Officer Rey.*

He wanted to come by to the meeting to say hello and said that he had left cards in the back.

*Fire Department, Steve Gutierrez, captain.*

He wanted to remind everyone that fireworks were dangerous and illegal. He said that if anyone came across any fireworks, they could take them to a fire station. No questions would be asked.

**Public Comment:**

Grant William

He was a representative of Fairfield, a development at 2910 San Fernando Road. He wanted to tell everyone that the Glassell Park Monument on their site would not be touched. They have met with the Land Use Committee and they would be in touch as things proceeded.

Brian Frobisher

He said that the meeting should not be happening because copies of the agenda had not been made for the public. He said that he had offered to make copies for the Board and they had never taken him up on the offer. He said that the meeting should be stopped. He was dismayed by the conduct of the board. Brian said that a board member had reported him for following them. It was relayed to the city attorney's office but evidence offered a contrary story.

**4. Board Member Comment (Non-Agenda Items) (2 Min. Max.)**

**A.**

- 1. Glassell Park Community Presentations (10 min) (if any)(Mark Quiroz) Liz Amsden/Neighborhood Council Regional 8 Budget Advocate: Overview of Budget Advocate advocacy for FY 2016-2017, Mayor's Budget and City Council Vote, 2016 Congress of Neighborhoods and Empower LA Awards. [LizAmsden@hotmail.com](mailto:LizAmsden@hotmail.com)**

Liz gave a presentation in which she discussed what budget advocates do and how the community could get involved. She said that they scrutinized how money was spent by the city. There was an advocate for each region of the city. They are trying to get input from stakeholders and get people involved in Budget Day which would be held in July. She said that the mayor would speak at the event this year. She said that they meet with councilmembers throughout the year and their main project was the White Papers which was a report they would present to the City's Budget and Finance Committee. She said that right now they want a 5-year budget from the city. As things are, money gets hidden and budgets get manipulated. They need a long-term look for the city. She said that they needed an office of transparency and accountability, rate protection, retirement protection, etc.

She said that they did a survey that garnered 2000 responses, many more than the mayor's survey which only received a few hundred responses. She said that many of the responses they received contradicted what the city council's findings said.

She said that everyone could come to Budget Day—it was free to attend and parking would also be free. She encouraged every neighborhood council to nominate 2 people to attend. These representatives could be stakeholders or board members.

A stakeholder asked where they could find more information. Liz said that their site had recently been hacked so it was down. But for all those interested, the Budget Day event would occur on July 30<sup>th</sup> at Los Angeles City Hall at 8:30/9AM. She said the meeting would go until lunch; then they would break off into regional groups for further discussion.

Bradley read items 2 & 3 as a reminder to board members:

- 2. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies or become INELIGIBLE TO VOTE on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park**
- 3. Instruct Board Members to Comply with GPNC By-Laws Regarding "Code of Conduct" and possible removal procedures as governed in Article 5, Section 9, B and Article XI, Grievance Process.**
- 4. Treasurer Issues and Concerns/Updates, Crystal Lynn Orozco**
  - a. Update on 2015 – 2016 FY Funding Available and/or Remaining Funds Available**

Neither Mark nor Bradley had any information about the budget. The treasurer, Crystal, was not present. Bradley asked if the second signatory had any updates. Molly said that she sent an email to the board. Because of the precedent that was set at the last meeting that something could not be shared during the meeting that had not been sent to the stakeholders, she could not speak on it.

- b. Motion/Resolution to approve the 2015 - 2016 FY Reconciliation Budget, if available.**

This item was tabled.

- c. Motion/Resolution to approve the Monthly Expenditure Reports (MER) for April, if available.**

No report was available.

- 5. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2016-0404 in the amount of \$431.57**
- 6. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2016-0501 in the amount of \$317.24.**

Michael said that he had some questions about these agenda items—could they do this without reviewing the budget? Molly said that she thought they had already paid these two checks.

Brian Frobisher in the audience said that he had asked in the past why the cost for the Website well exceeded the \$100 that had been budgeted for each month. He said that he and Art Camarillo had asked for this to be put on the agenda a number of times. He said this was a needless expenditure.

- 7. Status/Update on 04/19/16 Board-Approved Reimbursements up to (\$169) for LA Recreation & Parks Facilities Use Permit for the fourth Annual GP Pride Day Clean-up Event.**
- 8. Status/Update on 04/19/16 Board-Approved Reimbursements up to (\$41) for duplication services.**
- 9. Status/Update on 04/19/16 Board-Approved Reimbursement up to (\$100) for the duplication of assigned keys.**

Bradley motioned to table items 7, 8, and 9. Molly said that the items were updates and did not require a vote so if anyone had any updates, they could share them.

- 10. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$1,000.00) for St. Bernard's School "2016 Annual Field Day in the Park" in Glassell Park**

No Updates

- 11. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$750.00) for GP Sr. Center/Dept. Rec's & Park for "2016 Senior Prom" for the Glassell Park Seniors.**

Michael asked what exactly constituted an update. Bradley said that an update could be a payment status. Patrick added that the email had said that the check for this event had been issued.

Molly asked why there was confusion about the emails. Mark said that they should end this conflict before it got bigger. Molly said that it was not clear why emailed updates could not be shared. Bradley said that he did not know that the check had been issued.

**12. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$1,000) for The Avenue 50 Studio “Southwest Museum Mural Project”**

Patrick said that information about this was in the email. It has been taken care of. Bradley said that he was not aware of this information. Mark asked who had received the email. He then said that since they knew who had received the email, those persons could provide status information. Molly said that she had sent the email at 3:30PM that day.

**13. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for “EnrichLA” to establish a Garden Ranger Program (Bradley)**

Bradley said that no one from EnrichLA was present to speak about the item.

**14. Status/Update on City of LA BSS NC Blitz Request for Asphalt Repairs/Sidewalk Repairs/Potholes and Street/Roadway Improvements. (Bradley)**

Bradley said that a list had been submitted on May 10<sup>th</sup>. The next blitz would occur in November. He said that the street repair crews were out that very day.

Molly asked why the blitz had not been put on the agenda so that stakeholders and board members could weigh in. She said it was unfortunate that this was not submitted for discussion.

Jim Heubach said that the offer has been made between meetings. Since submissions needed to be provided by May 10<sup>th</sup>, it would have been difficult to do. He said that the offer said that if possible, it should be sent to the board and if not, to the chair of the board who could then relay what sites stakeholders needed fixed.

**15. Discussion Regarding Moore Business Results Billing and payment amounts for GPNC Posting/Website Management/Notifications (Brian Frobisher)**

Bradley asked if this had already been discussed. Molly said no. She reiterated that the Outreach Committee had budgeted \$100 a month for this. She said that though their committee was in charge of the site, someone had been giving Wendy permission to go above that limit. She said it showed great disregard for the stakeholders and Outreach Committee.

Michael agreed. He asked why the cost was 3-4 times what had been budgeted. He said it was absurd and that if they needed 4-5 hours of work done on the website, they should get someone cheaper. Dane asked what the solution would be. Patrick thought they had to work with this vendor because she was on a list of vendors approved by the City of LA.

Molly asked Bradley if he had been giving Wendy permission to bill more than was budgeted and he responded that he had not been. Molly asked why they were channeling everything to Wendy when they could take care of most things on their own. She said that in particular, they could take care of social media updates on their own. Bradley asked if anyone could make the requested changes within 24-hours. Molly said that money was being misappropriated. She said that this was taking money away from NPGs.

Jim said that there were 6 approved vendors, and Wendy Moore was one of them. If they were having issues with who was approving the MER for this then they should do the web work themselves. Brian Frobisher agreed with Jim. He asked why they were not doing what they could on their own. He said that simple work was being funneled to the vendor needlessly. He said that \$200-300 over budget per month equaled a missing \$2,400- 3,600 a year.

Mark asked if Wendy was doing work on her own or at the request of the board. Celina and Bradley said that they send out the requests. Mark asked if she was checking in on what things were costing. He said that he is always diligent about making sure his clients are clear on cost before moving forward. Why had she not checked in when things were close to going over budget?

Jim referred to the MER for Wendy Moore. He said that she posted 6 committee agendas on to the site. Jim said he wondered how she got his agenda since he never sent it to her. Molly said that she had put up Jim's agenda, not Wendy. Molly said that it took her 15 seconds to upload the file.

Michael agreed with Brian. They should stop paying her to do maintenance on the site.

Brian apologized for being upset earlier about his requested motion not being on the agenda. He said that he did not realize that the item had been placed on this month's agenda as there were no copies available at the meeting.

**16. Motion/Resolution to Approve the GPNC Host a "Fletcher Drive Streetscape Plan Town Hall Meeting" in the Fletcher Square Neighborhood. (Linda Sanchez, Area 1 Rep.)**

**17. Motion/Resolution to approve funding up to \$800.00 for the GPNC "Fletcher Drive Streetscape Plan Town Hall Meeting" (Linda Sanchez, Area 1 Rep.)**

No Update.

**18. Update/Status on Public Record Act (PRA) Requests (if any):**

a. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Fall/Winter Newsletter Outreach Expenses" submitted on 03/01/2016 – Response provided 03/11/2016.

b. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,500) for Elections "Postcard Outreach Campaign" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.

- c. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,000) for Elections' "Door-to-Door Campaign" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- d. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for Elections' "Bus Bench Campaign" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- e. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections "Yard Signs Campaign" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- f. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections "Posters/Online Marketing/Printed Outreach Materials" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- g. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Elections "Food & Beverage for Election Event" Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- h. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$2,000) for Elections "Dessert Catering" Expenses for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- i. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$700) for "Street Closure Permit" for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- j. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$500) for "Balloons & Tanks" Expenses for 2016 GPNC Elections - Response provided 03/11/2016..
- k. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for "Rental Chairs/Table Covers/Canopies & Equipment" Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- l. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for "Rental Chairs/Table Covers/Canopies & Equipment" Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- m. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for ""Utility Box Artwork" - Response provided 03/11/2016.
- n. PRA Request from Maggie Daret-Quiroz "Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for the "Earth Day Clean-Up/Holistic Fair Event set for April 16, 2016 - Response provided 03/11/2016.

Bradley said that documents had been submitted and forwarded to Maggie. He has not heard back from her. Michael asked if Maggie had been notified that it would be on the agenda. Bradley said that they had not heard from Maggie. Molly added that typically there was a letter attached to the documents. Bradley said that he did what the city attorney told him to do. Molly asked for clarification that no form letter needed to be attached. Bradley said that it was not required and that he had done as the city attorney instructed. Molly said that it was bad for the new council to inherit this mess.

## **B.**

**Economic Development and Land Use Committee Updates, (if any) (Andy Montealegre/Ruby DeVera) (For City of LA Dept. of City Planning cases, view web link:**

**[http://planning.lacity.org/cts\\_internet/](http://planning.lacity.org/cts_internet/))**

**1. Motion/Resolution to Adopt Committee Recommendations On behalf of ED&LUC per Co-Chairs/Chairpersons for the following:**

**a). Address: 4247 N. Eagle Rock Blvd. Case No. DIR-2016-436-DB-CDO ENV-2016-437-EAF**

- b). Address: 3553 E. Lavell Drive Case No. ZA-2016-0929-ZAD-SPP ENV-2016-0930-MND**  
**c). Address: 3526 E Loma Lada Drive Case No. ZA-2016-697-SPP ENV-2016-698-CE**  
**d). Committee/Discussion on Proposed Multi-Unit Project at 2910 N. San Fernando Road (Adj. to Glassell Park Monument Sign)**

Ruby DeVera was not there but Helene who was on the Land Use Committee spoke. She said that incorrect information was up on the website. She said just one letter was up. She said the co-chairs had sent a letter to the city that had not been sent to this meeting for approval. She thought it was terrible that this had occurred.

Bradley asked about the W. San Fernando site and Helene said that it was not on the agenda.

*Michael motioned to add it and these items to the next agenda and Mark seconded the motion.*

**Motion passed 8-1-0**

**Yes (7):**

Bradley  
Brian Sharp  
Dane Boedigheimer  
Patrick Cleary  
Gladys Pinto Munoz  
Michael Divic  
Mark Quiroz  
Molly Lynn Taylor

**No (1):**

Celina Pinto

**Abstain (0)**

C.

**Report/Recommendations/Status/Update from By-Laws Committee, (if any) (Jim Heubach)**  
**Discussion/Possible Action to Adopt Committee Recommendations Regarding**  
**Amendments/Modifications/ Revisions in accordance with the following: (See Attachment 'A', if**  
**applicable). Also provided below is the Bylaws Committee recommendations for Board**  
**consideration/approval. (See Agenda for language that was changed.)**

Jim said that the bylaws committee had talked about how to vote in the case of a vacancy. He also said that the committee had met 6 times from August to May. He said that the city does not accept changes until June so that many meetings was not necessary for their committee. They were proposing amending the minimum meetings from 6 to 4 meetings.

Helene asked what the interim period was between when someone said they wanted to fill a seat and when a vote would be taken. Jim said that this was not addressed in the Standing Rules but the old rule was that you could self-nominate. You would then need to validate that you lived in the region. If that could be done in the same meeting, then a vote could be taken that meeting. If not, then the vote would carry over to the next meeting. Bradley clarified that the changes were to the standing rules only and Jim said yes. Bradley asked if they would take effect immediately, and Jim said yes.

Molly asked about the meeting minimum change. She said that committees should be doing the bulk of relevant work. She said this exception might apply for the bylaws committee but she does not want to decrease the number of meetings required for other committees.

*Gladys motioned to accept the recommendations and Celina seconded the motion.*

Molly reiterated her concern about the number of meetings required.

**Motion failed 3-5-1**

**Yes (3):**

Celina Pinto  
Bradley  
Gladys Pinto Munoz

**No (5):**

Dane Boedigheimer  
Michael Divic  
Brian Sharp  
Patrick Cleary  
Molly Lynn Taylor

**Abstain (1)**

Mark Quiroz

Michael asked if they should come back to the bylaws issue later and see about amending the motion to deal with the number of meetings issue.

**D. Grants & Funding Committee Report/Recommendations/Status/Updates, (Bradley)**

No Report

**E. Report/Recommendations from GPNC City Attorney Liaison, Ruby DeVera (if any)**

Not Present

**F. Report/Recommendations from GPNC Animal Control Liaison, Gladys Pinto-Muñoz, (if any)**

No Report

**G. Elections Ad hoc Committee Report/Recommendations/Status/Update (if any). (Tony Butka) (8:00pm) (Refer to DRAFT Election's Committee / Outreach & Communication's Committee Budget dated December 2015) (None Provided)**

Tony Butka did not have any updates but Molly did. She gave information about voting which would occur that Saturday from 10AM to 4PM. She said that voters could register and vote on the same day if they brought proper documentation. She added that after voting, the NC was providing free shaved ice, or a coffee or snack from Habitat. Patrick asked if you vote ahead of time would you still be able to get the free treats. Molly said yes, just bring proof that you voted.

**H. Public Arts Committee Report/Recommendations/Status/Updates, (if any) (Crystal Lynn Orozco) (None Provided)**

Not Present

**I. Outreach Committee Report/Recommendations/Status/Updates, (if any) (Molly Lynn Taylor/Michael Divic) (None Provided)**

Molly said that a postcard had been sent in both English and Spanish. She thanked Jamie for the design of the flyer. She added that they had done a lot of outreach for the elections. Brian Frobisher asked what the postcard said. Molly said "Glassell Park gets better when you vote."

**J. Education Ad-Hoc Committee Report/Recommendations/Status/Updates, (if any) (Celina Pinto) (None Provided)**

**K. Representative Updates**

**1. Area Updates/Representative Updates**

- a. Area 1, Linda Sanchez**
- b. Area 2, Mark Quiroz**
- c. Area 3, Crystal-Lynne Orozco**
- d. Area 4, Molly Lynn Taylor**

Molly said that there had been speeding on Cazador, and that it was out of control. With the construction in the area, it was becoming very dangerous. She said that the Land Use Committees recommendations should remind developers to be good neighbors. Developers in her area were disrespectful to the community. There were no sidewalks, which was very dangerous.

She also mentioned that the hills were infested with earwigs.

**e. Area 5, Vacant**

**f. Area 6, Patrick Cleary**

Patrick mentioned that signs were blanketing his area about the GPIA sponsored meeting regarding the Verdugo Road improvements. He mentioned the Blitz and said that he did not have guidance on the pothole issue, but would bring recommendations from his area. He said that the businesses in Verdugo Village were good, that the number of massage parlors in the area had gone down, and that the local businesses are trying to transform the area.

**g. Area 7, Gladys Pinto-Muñoz**

Gladys said that there was a lot of speeding on Adamsville to York. She said that residents wanted more crosswalks.

**2. Business Representative Updates, (Bradley/Brian Sharp/Dane Boedigheimer)**

No Update

**3. Organizational Representative Updates (Marge Piane/Pavlo Vlanco)**

Not Present

**4. Educational Representative Updates (Celina Pinto)**

No Update

**5. Faith-Based Representative Updates, (Ruby DeVera)**

Not Present

**6. Member-At-Large Representative, General Updates, (Michael Divic) L. Announcements/Public Comments M. New Community Activities/Business & Developments/Issues and/or Concerns**

Michael said that there had been unprecedented coverage for the election. He encouraged everyone to vote and to go to the website where the calendar listed a number of events for the area.

Michael asked if they were going to return to the item about the Bylaws committee. Molly noted that Jim had left so they did not return to the item.

**Public Comment**

Helene thanked the board members who were not be returning to the board after elections. She said that they did some great work.

Molly said she wanted to echo that sentiment. She hoped that those leaving the board would still remain active in the NC through committee work. She added that no one was running for the Area 2 representative. Hopefully someone would step forward after the election and fill that seat.

**N. Adjourn**

*Celina motioned to adjourn at 8:19PM and Michael seconded the motion.*