



neighborhood council  
el consejo del vecindario de glassell park

*Our Voice to the City*  
*Nuestra voz a la Ciudad*

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
INTERIM  
OFFICERS**

**MOLLY LYNN TAYLOR**  
CHAIRPERSON

**BRIAN FROBISHER**  
VICE CHAIR

**MARGE PIANE**  
SECRETARY

**JAMIE RAMIREZ**  
TREASURER

**BENJAMIN DISINGER**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES**  
CALIFORNIA



**ERIC M. GARCETTI**  
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
LAURA HUBEN – AREA 1  
JAMIE RAMIREZ – AREA 3  
HEATHER THOMAS – AREA 4  
BILLY GREENFIELD – AREA 5  
PATRICK CLEARY – AREA 6  
MARIE D'ANTONIO – AREA 7  
TONY MACIAS – BUS. REP  
JOHN HENRRY WONG – BUS. REP  
MOLLY LYNN TAYLOR – BUS. REP  
CHRIS ALVES – ORG. REP  
MARGE PIANE – ORG. REP  
SANDY GARCIA – EDUC. REP  
BRIAN FROBISHER – FAITH-BASED  
BENJAMIN DISINGER – AT LARGE REP

**JOINT BOARD & EXECUTIVE COMMITTEE MEETING AGENDA**

**Tuesday, July 5, 2016**

**7:30pm–8:30pm**

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at GPNC Bulletin Board on the outside of the driveway fence at the Glassell Park Community & Senior Center, 3750 N. Verdugo Road, Los Angeles, CA 90065. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [www.glassellparknc.org](http://www.glassellparknc.org) at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or [Communications@GlassellParkNC.org](mailto:Communications@GlassellParkNC.org) To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll- free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.*

**1) Welcome and Introductions** (Molly Lynn Taylor, Interim Chair)

**2) Roll Call and Determination of Quorum**

- 3) **Official/Public Comment (Non-Agenda Items)** (Limited to 10 minutes, maximum 2 minutes per speaker)
- 4) **Discussion/Possible Action to review Draft Minutes from June 21, 2016 meeting** – see supporting documents
- 5) **Reconciliation of funds and Monthly Expenditure Report (MER) for June** (if provided) – Jamie Ramirez
- 6) **Review and propose Agenda Items for GPNC General Board Meeting Tuesday, July, 19, 2016:**
  - a) Election of 2015-2016 GPNC officers
  - b) Guest Speaker Requests – Brian Frobisher
  - c) Agenda item(s) unaddressed at June 21, 2015 GCS Meeting (if any)
    - i) Moore Business Results invoice – see supporting documents
  - d) Committee Reports and Recommendations to GPNC Board:
    - i) By-Laws – Jim Heubach
    - ii) Grants and Funding – Bradley
    - iii) Economic Development & Land Use – A.Montealegre and/or Ruby DeVera
    - iv) Outreach and Communications – Ben Disinger and/or Sandy Garcia
    - v) Budget and Finance –
    - vi) Public Arts – Crystal-Lynne Orozco
    - vii) Website & Internet Technology Committee – Jamie Ramirez
    - viii) National Night Out/Neighborhood Watch (Ad Hoc Committee) – Ben Disinger, Sandy Garcia, Molly Lynn Taylor
  - e) Review recommendations for possible Community Impact Statements (CISs) – Marge Piane and/or Brian Frobisher
  - f) Announce vacancies for up to 10 alternate board members
- 7) **Review/Reorganize/Repopulate GPNC Committees**
  - a) Bylaws
  - b) Grants & Funding
  - c) Economic Development & Land Use
  - d) Outreach & Communications
  - e) Budget & Finance
  - f) Public Arts
  - g) Website & Internet Technology
- 8) **Consider changing date of next Executive Committee Meeting from same night as National Night Out/Neighborhood Watch Town Hall event**
- 9) **New Business; including (but not limited to) any Special Committee updates, Community Activities, and Announcements**
- 10) **Public Comments – 5 min max**
- 11) **Board Member Comments & Announcements (non-agenda items)**

**Adjourn**



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**GLASELL PARK NEIGHBORHOOD COUNCIL  
MEETING MINUTES**

**Tuesday, June 21, 2016**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

*Minutes approved on \_\_\_\_\_*

*11 Board members present:*

Jamie Ramirez  
Heather Thomas  
Billy Greenfield  
Patrick Cleary  
Marie D'Antonio  
Molly Lynn Taylor  
Chris Alves  
Marge Piane  
Sandy Garcia  
Brian Frobisher  
Benjamin Disinger

DRAFT

**\*\*MINUTES MAY NOT REFLECT THE CHRONOLOGICAL ORDER OF ACTIONS\*\***

**1. Welcome & Introductions**

Interim Chair Molly Lynn Taylor called the meeting to order at 7:02pm.

**2. Roll Call & Determination of Quorum**

The Secretary called the Roll, and 10 Board members were present. In addition, 22 stakeholders were in attendance. Quorum was determined and announced.

a) 3 Board members had not completed the Funding training, and were ineligible to vote on funding items: Billy Greenfield, Chris Alves and Heather Thomas

**3. Official/Public Comment**

Jose Rodriguez (CD1), Hector Vega (CD13), Lucy Aparicio (CD14) and Amanda Mejia (Mayor's office) gave updates from their respective offices.

Patrick Cleary arrived at 7:08pm, 11 Board members now present

**4. Councilmember Jose Huizar, administered the Oath of Office to the 2016-2018 Board.**

**5. Councilmember Jose Huizar thanked and acknowledged outgoing Board members and gave certificates to those in attendance.**

**6. Draft minutes from June 13, 2016 Special Meeting were approved with one edit:**

Item 4 of draft minutes was corrected to read "Patrick Cleary nominated Molly Lynn Taylor who accepted." Minutes were approved unanimously after the above correction.

**VOTE TO APPROVE PASSED:**

**11 YES** (unanimous)

**0 NO**

**0 ABSTENTION**

**7. EmpowerLA (DONE) training**

Thomas Soong, DONE, led a training for the new Board to introduce us to:

GPNC Bylaws

Brown Act

Community Impact Statements

Robert's Rule of Order

How to get an item on an agenda

**8. Neighborhood Council Board Business**

a) Board designated these NC Liaisons/Representatives to City Departments:

i) City Attorney Liaison - Brian Frobisher

ii) Public Works Liaison - Billy Greenfield

iii) Animal Services Liaison - Chris Alves

iv) NC Sustainability Alliance Representatives - Jamie Ramirez, Patrick Cleary

v) LA Neighborhood Council Coalition Representative - Benjamin Disinger, Sandy Garcia, Marie D'Antonio

vi) Plan Check NC LA Liaison - Helene Schpak, Brendan Curran

vii) DWP MOU Oversight Committee Representative - Laura Huben

viii) DWP Advocacy Committee Representative - Heather Thomas, Billy Greenfield

**VOTES TO APPROVE ALL ABOVE LIAISONS/REPRESENTATIVES PASSED:**

**11 YES** (unanimous)

**0 NO**

**0 ABSTENTION**

b) Board designated Brian Frobisher and Marge Piane to submit Community Impact Statements on behalf of the GPNC

**VOTE TO APPROVE ALL ABOVE LIAISONS/REPRESENTATIVES PASSED:**

**11 YES** (unanimous)

**0 NO**

**0 ABSTENTION**

c) & d) Approval of GPNC retreat to be scheduled and approval of up to \$300 for refreshments, outreach and copies for the retreat

**VOTE TO APPROVE PASSED:**

**8 YES**

**0 NO**

**0 ABSTENTION**

**3 INELIGIBLE**

e) Approve forming & populating a National Night Out ad hoc Committee - Ben Disinger, Sandy Garcia, Molly Lynn Taylor

- i) Committee selected Ben Disinter as Chair of the ad hoc Committee
- f) Approve Fiscal Year 2016-2017 Budget Package as presented in supporting documents

**VOTE TO APPROVE PASSED:**

**8 YES**

**0 NO**

**0 ABSTENTION**

**3 INELIGIBLE**

**9. Recommendations from Outreach Committee**

- a) Approve funds up to \$7,500 for expenses related to National Night Out event as presented in supporting documents

**VOTE TO APPROVE PASSED:**

**8 YES**

**0 NO**

**0 ABSTENTION**

**3 INELIGIBLE**

- b) Request volunteers to represent GPNC at 7th Annual Concerts in the Park & Fireworks Show:  
Sandy Garcia, Laura Huben, Billy Greenfield, Benjamin Disinger, Marie D'Antonio, Patrick Clery

**10. Recommendations from Economic Development and Land Use Committee**

- a) Approve revision of Standing Rules to require EDLU agendas and General Community Stakeholders agendas (under EDLU item) to add the following language to their agendas:

“All stakeholders are encouraged to attend EDLU Committee meetings (final Thursday of each month), and if unable to attend, stakeholders may send an email message to: [LU-Committee@GlassellParkNC.org](mailto:LU-Committee@GlassellParkNC.org) to provide comments on specific projects, general issues or make a committee agenda request. All emails received by the committee will be posted on the GPNC website and become part of the public record. All emails will be read at the next committee meeting and those pertaining to Board Meeting agenda items will be circulated to the Board as the item is under consideration.”

**VOTE TO APPROVE**

**11 YES (unanimous)**

**0 NO**

**0 ABSTENTION**

- b) Approve letter to be sent to permit applicants requesting them to notify residents of pending development nearby as presented in supporting documents

**VOTE TO APPROVE**

**11 YES (unanimous)**

**0 NO**

**0 ABSTENTION**

- c) Approve letter in support of development at 1483, 1487, 1491 Avenue 43 with revisions to draft letter from EDLU Chairs:

Board requested revision to letter to move the statement of the Board's position from the final paragraph of the letter to the first sentence of the letter, and to use language from the EDLU Committee's notes for wording of the motion the committee approved. Letter was approved with specified revisions.

**VOTE TO APPROVE**

**11 YES (unanimous)**

**0 NO**

**0 ABSTENTION**

- 13) Meeting was adjourned at 10:07pm

*Minutes prepared by Marge Piane*



Invoice #GPNC 2016 0601  
Number

Date June 1, 2016

Bradley  
President  
Glassell Park Neighborhood Council  
3750 N. Verdugo Road  
Los Angeles, CA 90065

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7164  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

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Stakeholder communications services: website & email. May 2016. 3.34 Hours at \$103/hour	\$344.02
<b>Total Amount Due:</b>	<b>344.02</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25

Date	Activity	Hours
5/5/2016	Events on calendar. GFC minutes and funding requests on committee page. Minutes on site. Articles on site. Eblast.	1.00
5/15/2016	Agenda and reference docs on site. Eblast.	0.50
5/20/2016	Add featured image to article. 2 minutes on site. Eblast about elections.	0.50
5/26/2016	Archive old articles. Add article with election results. Lummis Festival on calendar and article. Exec Meeting agenda on site. Add Jamie email to outreach and EDLU distribution list. Add her to WordPress author role. Remove old board member from WordPress access. Eblast with election results, Lummis & exec meeting.	1.34
	<b>Total</b>	<b>3.34</b>