



neighborhood council  
el consejo del vecindario de glassell park

*Our Voice to the City*  
*Nuestra voz a la Ciudad*

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

**MOLLY LYNN TAYLOR**  
CHAIRPERSON

**MARK QUIROZ**  
VICE CHAIR

**MARGE PIANE**  
SECRETARY

**ANDRE SAHAKIAN**  
TREASURER

**MICHAEL DIVIC**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES**  
CALIFORNIA



**ERIC M. GARCETTI**  
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
VACANT - AREA 1  
MARK QUIROZ AREA 2  
CRYSTAL-LYNNE OROZCO - AREA 3  
MOLLY LYNN TAYLOR - AREA 4  
FRANCISCO CONTRERAS - AREA 5  
ANDRE SAHAKIAN - AREA 6  
GLADYS PINTO-MUÑOZ - AREA 7  
BRADLEY - BUS. REP  
VACANT - BUS. REP  
VACANT - BUS. REP  
MARGE PIANE - ORG. REP  
PAVLO VLANCO - ORG. REP  
CELINA PINTO - EDUC. REP  
RUBY DeVERA - FAITH-BASED  
MICHAEL DIVIC - AT LARGE REP

**GENERAL COMMUNITY STAKEHOLDERS MEETING AGENDA**

**Tuesday, June 16, 2015**

**7:00pm–10:00pm**

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at Super A Foods Store 2925 Division Street, Los Angeles, CA 90065. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [www.glassellparknc.org](http://www.glassellparknc.org) at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or [Communications@GlassellParkNC.org](mailto:Communications@GlassellParkNC.org) To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll- free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.*

**1) Welcome and Introductions – 7:00pm**

- a) Introduce G-NET (GlassellPark Neighborhood Empowerment Team)
  - i) Fernanda Jimenez, The Sonia Sotomayor Learning Academies: The School of History and Dramatic Arts
  - ii) Vanessa Albarran, Cal State Los Angeles
  - iii) Natalie Estrada, The Sonia Sotomayor Learning Academies: The School of History and Dramatic Arts
  - iv) Edwin Gomez, Verdugo Hill High School

- 2) **Roll Call and Determination of Quorum – 7:05pm**
  - a) Announce any Board members ineligible to vote on funding matters (Quiroz)
  - b) Announce any Board members with incomplete or expired training (Divic, Orozco)
  
- 3) **Announcement of Procedure for Voting on vacant Board seats – Tony Butka and/or Molly Lynn Taylor**
  - a) If Bylaws changes have been approved by DONE, we will use written ballots and documentation of stakeholder status
  - b) If Bylaws changes have not been approved by DONE, we will use “show of hands” and self-affirmation of stakeholder status
  
- 4) **Election of 3 Glassell Park NC Board Representatives – Tony Butka**
  - a) One vacant seat for Area 1 Representative
    - i) nominee: Linda Sanchez
  - b) Two vacant seats for Business Representative
    - i) nominees: Lazaro Aguero, Dane Boedigheimer, Helene Kress, Jose Mere, Christine Russell, Brian Sharp, Emy Valino
  
- 5) **Seat and welcome newly elected Board members**
  - a) Only Board members who provide confirmation they completed DONE Funding Training may vote on funding issues
  - b) Provide and collect DONE’s signed Code of Conduct policy – Celina Pinto
  - c) Collect copies of DONE’s Ethics Training Certificates (if available) – Celina Pinto
  
- 6) **Review/Corrections/Acceptance of the following Meeting Minutes:**
  - a) May 19, 2015 (see supporting documents)
  
- 7) **Updates and Information from:**
  - a) Los Angeles City Council District 1 – Jose Rodriguez - 5 min
  - b) Los Angeles City Council District 13 – Adam Bass - 5 min
  - c) Los Angeles City Council District 14 – Lauren Ballard - 5 min
  - d) Department of Neighborhood Empowerment (DONE) – Barry Stone - 5 min
  - e) Northeast Los Angeles Police Department – Officer TBD - 5 min
  - f) Los Angeles Fire Department – Officer TBD – 5 min
  
- 8) **Official/Public Comment (Non-Agenda Items)** (Limited to 10 minutes, maximum 2 minutes per speaker)
  
- 9) **Representative Updates**
  - a) **Area Representatives**
    - Area 2, Mark Anthony Quiroz
    - Area 3, Crystal-Lynne Orozco
    - Area 4, Molly Lynn Taylor
    - Area 5, Francisco “Sco” Contreras
    - Area 6, Andre Sahakian
    - Area 7, Gladys Pinto-Muñoz
  - b) **Business Representative Updates**
    - Bradley
  - c) **Organizational Representative Updates**
    - Marge Piane
    - Paul Blanco
  - d) **Educational Representative Updates** – Celina Pinto
  - e) **Faith-Based Representative Updates** – Ruby DeVera
  - f) **At-Large Representative Updates** – Michael Divic
  
- 10) **Community Presentations**
  - a) Food & Water Watch (5 min)
  - b) UCLA/LA River (5 min)
  
- 11) **Report and Recommendations from GPNC Chairperson** – Molly Lynn Taylor – 10 min
  - a) Announce election of Executive Committee at July meeting
  - b) Update on MakeMusicLA event on June 21, 2015 (see supporting documents)
  - c) Report on Lummis Day event

**12) Report and Recommendations from GPNC Treasurer – Andre Sahakian – 10 min**

- a) Monthly Expenditure Report (MER) for approval (if provided):
  - i) April 2015
  - ii) May 2015
- b) Invoices for approval (see supporting documents):
  - i) Moore Business Results,
    - i) invoice #GPNC 2015 0601, dated 6/1/15, \$100.00
    - ii) invoice #GPNC 2015 0611, dated 6/11/15, \$100.00
  - ii) Apple One, invoice #S2961360, dated 4/29/15, \$94.56
- c) Discussion/possible Action to reallocate funds in the 2014-2015FY budget that was set aside for RICOH payment to Outreach and Operations
- d) Report on remaining (unspent) funds available for new expenditures through June 25, 2015
  - i) Discussion/possible Action to approve allocating any/all remaining funds to immediate purchase of outreach items
- e) Grants & Funding and NPG request submittal requirements

**13) Report and Recommendations from GPNC Secretary – Marge Piane – 10 min**

- a) Outdoor bulletin board arrived, received permission to mount on fence facing grass area next to driveway
- b) Candidate Filing Form typed on current letterhead & posted on website, recommendation to Bylaws committee that it be incorporated in Standing Rules or Bylaws (see supporting documents)

**14) Neighborhood Council Board Business**

- a) Discussion and possible Action to approve NPG for “Glassell Park Early Education Center Outdoor Play Center” in the amount \$4,850.00. Request approved & forwarded by Grants & Funding Committee.
  - i) Play & learn materials from Nature Explore Company, \$1350.00 (see supporting documents)
  - ii) Play & learn “water play system” from Community Playthings, \$3500.00 (see supporting documents)
- b) Discussion and possible Action to approve NPG, approved by the Grants & Funding Committee, to “2015 NOE Veteran’s Day Parade” event in the amount \$3,500.00. Request approved & forwarded by Grants & Funding Committee.
- c) Discussion and possible Action to approve NPG, approved by the Grants & Funding Committee, to “Plaza Community Center - Burgueno Family Childcare” in the amount \$6,095.07. Request approved & forwarded by Grants & Funding Committee.
- d) Accept/discussion/possible Action on grievance from stakeholder Helene Schpak (see supporting documents)
  - i) Discussion/possible Action to take action on grievance or form an impartial grievance panel made up of regular or alternate board members. (Article XI – Grievance Process)

**15) Letters of Request**

- a) To CD1 & Dept. of Recreation & Parks requesting permission to install a GPNC sponsored “doggie waste station” on small grassy area between driveway and pool
  - i) Discussion/possible Action to fund up to \$500 for station, supplies and installation (see supporting documents)
- b) To CalTrans requesting replacement of sign for 2 Freeway onramps located on Avenue 40. It is damaged and impedes the public right of way on the sidewalk (see supporting documents)

**16) Community Impact Statements**

- a) Discussion and possible Action on these City Council motions/ordinances/resolutions (see supporting documents):
  - i) 15-0524 re: NCs (PLEASE READ THIS MOTION IN SUPPORTING DOCUMENTS, IT EFFECTS US)
  - ii) 15-0675 re: creating a plan to help homeless youth including LGBTQ youth
  - iii) 15-0002-S60 re: enhancement of background check database for purchase of firearms
  - iv) 15-0002-S42 re: reaffirms public’s right to photograph police
  - v) 15-0002-S52 re: sales tax exemption for public utilities on efficient appliances given at no cost to low income people
  - vi) 15-0011-S22 re: installation and removal of flags on Hyperion Bridge between Memorial Day and Labor Day
  - vii) 15-0002-S58 re: changes law to allow cities to allocate interest income from Quimby funds
  - viii) 15-0611 re: requesting report on existing policy to report elder abuse and if none, report on proposed policy
  - ix) 15-0002-S54 re: requires charities eligible for donations through State employee giving plan certify compliance with existing civil rights and nondiscrimination laws
  - x) 14-1622 re: request for ordinance to enact zoning and land use controls for massage therapy establishments per AB1147
  - xi) 1300433-S2 re: acceptance of grant from the Getty Foundation to fund Multicultural Undergraduate Summer Internship
  - xii) 15-0002-S50 re: supports SB347 that would add more gun-related offenses to list of misdemeanors resulting in 10-year prohibition on firearms possession
  - xiii) 15-0002 re: supports SB707 that would require people authorized to carry concealed weapon to acquire the permission of

- school officials to carry a weapon on any California school campus
- xiv) 15-0538 re: establishing a pilot program in neighborhoods with large homeless populations that would access the LA County Flexible Housing program
- xv) 15-0525 re: requests report on feasibility of adding pool covers to existing water-saving devices offered by DWP
- xvi) 15-0467 re: request Bureau of Street Services report re the health LA's urban forest with plan re issues of concern
- xvii) 15-0546 re: request report from LAPD re increased enforcement of pedestrian violations related to entering a crosswalk after countdown begins
- xviii) 1400163-S4 re: using remaining sidewalk repair funds for city-owned sidewalks throughout Los Angeles neighborhoods, not only adjacent to public facilities
- xix) 14-1150 re: request report on illegal/unapproved housing units and options for preserving them
- xx) 15-0002 re: Opposition to AB57 that would impact the city's authority to regulate the placement of Wireless Telecommunications Facilities
- xxi) 15-0711 re: outlawing the use of smokeless tobacco at all venues in the City where organized baseball is played
- xxii) 14-1656 re: requests City Attorney draft an ordinance to set forth a clearer, faster, simpler process for removing unattended property from City sidewalks with provision for notice and interim storage

**17) Legal Liaison Report/Update – Ruby DeVera**

- a) Update on requests to City Attorney for clarification of issues pertaining to the Land Use Committee & Election
  - i) Regarding committee resignations (see supporting documents)
  - ii) Regarding how committees fill vacant seats (see supporting documents)
  - iii) Regarding “Code of Conduct” applied to committee members who are not Board members (see supporting documents)
  - iv) Regarding pool of candidates for vacant committee seat (see supporting documents)
  - v) Regarding how Board candidates verify status (see supporting documents)
  - vi) Regarding elections and how stakeholders “sign in” (see supporting documents)

**18) Report/Recommendations/Status/Update Grants & Funding Committee – Bradley**

- a) Update/status report on previously approved requests (see supporting documents)
  - i) Funding up to the amount of \$992.66 for St. Bernard's Catholic School “5<sup>th</sup> Annual Field Day” event
  - ii) Funding up to the adjusted amount of \$650.00 for the LADRP/Glassell Park Senior Center “2015 Senior Prom” event
- b) Announce date/time of next meeting

**19) Report/Recommendations/Status/Update Economic Development and Land Use Committee – A. Montealegre or R. deVera**

- a) Update on Land Use Town Hall – F. Contreras, A. Sahakian, M. Taylor
  - i) Discussion and possible Action to approve event and funding of \$500.00 (see supporting documents)
- b) Update on goals of ED&LU Committee – A. Montealegre and/or R. deVera
- c) Discussion and possible Action to approve committee's draft Letter of Request re: unfinished developments (see supporting documents)
- d) Update on proposed project on Avenue 31
- e) Announce date/time of next meeting

**20) Report/Recommendations/Status/Update By-Laws Committee – Tony Butka**

- a) Discussion/Possible Action regarding separate Standing Rules for individual committees; direct committees to existing Board-approved Standing Rules including Committee Protocols
- b) Reminder that committees and individual Board members *recommend* Action items to the Board, but do not, themselves, take Action. All recommendations (including draft letters) are submitted to the Board for Action, and if approved, issued by the GPNC and signed only by the Board Chair
- c) Announce date/time of next meeting

**21) Report/Recommendations/Status/Update Public Arts Committee – Crystal-Lynne Orozco**

- a) Report on Utility Box Art projects
- b) Discussion/possible Action to approve committee's Letter of Request re: feasibility of sculptures on Eagle Rock Blvd. medians (see supporting documents)
- c) Announce date/time of next meeting

**22) Report/Recommendations/Status/Update Outreach and Communication Committee - Michael Divic and/or M. Taylor**

- a) Update on status of GPNC Newsletter
- b) Discussion/possible Action to approve purchase of free-standing flyer/Newsletter boxes for use of Area Reps at cost of \$35 each (box & stand) (see supporting documents)

- c) Discussion/possible Action to approve monthly photo contest for GPNC giveaway magnets
  - i) Every month the GPNC will host an online photo contest. Stakeholders can enter by using the hashtag #GPNCPhoto on facebook, twitter or instagram and by emailing the photo to the outreach committee at [outreach@glassellparknc.org](mailto:outreach@glassellparknc.org). Photos in the theme of the month will be posted to the GPNC facebook page in an album for the month, and the winner will be chosen by a combined majority vote from the GPNC facebook page and the GPNC instagram account. The winning photo will be printed on outreach magnets the following month. Sample themes:
    - July: Summer in the City
    - August: Parks & Recreation
    - September: Back to School
    - October: Halloween
    - November: Family
    - December: Holiday
    - January: New beginnings
    - February: Public Art
    - March: Transportation
    - April: Friendship
    - May: Neighbors
    - June: Change
  - ii) Discussion/possible Action to approve funds to purchase magnets at cost of \$85 per month (see supporting documents)
- d) Discussion/possible Action to approve streetlight banners honoring Glassell Park heroes
  - i) City regulations/costs/details at: <http://bannerpermits.lacity.org>
- c) Announce date/time of next meeting

**23) Report/Recommendations/Status/Update Budget and Finance Committee – Andre Sahakian**

- a) Report on strategic plan for Fiscal Year 2014-2015 (FY budget in supporting documents for reference)
- b) Discussion re: Fiscal Year 2015-2016 strategic plan
- c) Announce date/time of next meeting

**24) Report/Recommendations/Status/Update National Night Out/ Neighborhood Watch Ad-hoc Committee – Pavlo Vlanco**

- a) Need someone to translate flyer/poster into Spanish
- b) Announce date/time of next meeting (if scheduled)

**25) Report/Recommendations/Status/Update Elections Ad hoc Committee – Tony Butka**

- a) Announce date/time of next meeting (if scheduled)

**26) LANCC & DWP Liaison Updates – Tony Butka and/or Gladys Pinto-Muñoz – 2 min**

**27) River Alliance Updates – Michael Divic – 2 min**

**28) Public Comments – 5 min max**

**29) Board Member Comments & Announcements (non-agenda items)**

**30) Requests / Motions for future agenda items**

**Adjourn**