



neighborhood council  
el consejo del vecindario de glassell park

*Our Voice to the City*  
*Nuestra voz a la Ciudad*

**GLASELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

**MOLLY LYNN TAYLOR**  
CHAIRPERSON

**MARK QUIROZ**  
VICE CHAIR

**VACANT**  
SECRETARY

**ANDRE SAHAKIAN**  
INTERIM TREASURER

**MICHAEL DIVIC**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES**

CALIFORNIA



**ERIC M. GARCETTI**  
MAYOR

**GLASELL PARK NEIGHBORHOOD COUNCIL  
GENERAL COMMUNITY STAKEHOLDERS  
MEETING MINUTES**

**Tuesday, September 16, 2014**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

**GLASELL PARK  
NEIGHBORHOOD  
COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
LORENZO TOVAR - AREA 1  
MARK QUIROZ - AREA 2  
CRYSTAL-LYNNE OROZCO - AREA 3  
MOLLY LYNN TAYLOR - AREA 4  
FRANCISCO CONTRERAS - AREA 5  
ANDRE SAHAKIAN - AREA 6  
GLADYS PINTO-MUÑOZ - AREA 7  
BRADLEY - BUS. REP  
JAKE DANIEL SNEIDER - BUS. REP  
LAZARO AGUERO - BUS. REP  
MARGE PIANE - ORG. REP  
PAVLO VLANCO - ORG. REP  
VACANT - EDUC. REP  
RUBY DeVERA - FAITH-BASED  
MICHAEL DIVIC - AT LARGE REP

*(Approved minutes on 11/18/14)*

*12 Total Board members seated*

Molly Lynn Taylor, Chairperson, Area 4  
Mark Quiroz, Vice Chair, Area 2  
Ava Polanco, Secretary, Education Rep  
Andre Sahakian, Treasurer, Area 6  
Crystal-Lynne Orozco, Area 3  
Francisco Contreras, Area 5  
Gladys Pinto-Muñoz, Area 7  
Lazaro Aguero, Business Rep  
Bradley, Business Rep  
Marge Piane, Organization Rep  
Pavlo Vlanco, Organization Rep  
Ruby deVera, Faith-based Rep

*3 Board members absent*

Michael Divic, At-large Rep  
Lorenzo Tovar, Area 1  
Jake Daniel Sneider, Business Rep

**\*\*MINUTES MAY NOT REFLECT THE CHRONOLOGICAL ORDER OF ACTIONS\*\***

**1. Welcome, Introductions, Roll Call & Determination of Quorum**

Molly Taylor called the meeting to order at 7:07PM. The minute-taker did a roll call, and a quorum was called with nine attendees. Three additional GPNC members joined shortly thereafter, bringing the total to twelve.

In addition, over seventeen stakeholders were in attendance.

**2. Acceptance/Review of GPNC GCS Mtg. Min. for March 18, 2014, April 15, 2014, June 17, 2014, July 15, 2014**

There was an issue regarding the May 2014 minutes, hence, they will appear in a future meeting. The minutes were provided several months after the May meeting, and there were multiple discrepancies. Gladys Pinto-Munoz mentioned that she was the one who wrote the May minutes, along with Bradley and Ruby DeVera. Molly mentioned that it was an Executive Committee decision to exclude the May 2014 minutes.

*Francisco Contreras made a motion to accept the minutes of March 18, April 15, June 17, and July 15. No one seconded the motion.*

### **THERE WAS NO VOTE**

### **3. Official/Public Comment (Non-Agenda Items)**

**Erika Caswell**, Senior Librarian, Cypress Park Branch Library announced they are seeking a Student Coordinator and spoke of upcoming events.

**Karen Flores** from the Friends of LA River (FoLAR) spoke about a new map and amenities.

**Dan Austerman**, Music Director at the Sotomayor Academy introduced four after school programs.

**Kerry Buckman**, Create LA at the Keystone Arts Space, spoke about their free Fall program for children.

**Jesse Medina**, a stakeholder described a washed out a street. He will attend the next GPNC Executive Committee meeting to explain the situation and hopes that the GPNC will take care of this issue.

**Jim Heubach**, a stakeholder mentioned that the GPNC did not amend the minutes to reflect the 2 minute limit. He assumes the GPNC took the mandatory Ethics training, and cited two key points by training facilitator Darren Martinez:

If you are a member of a neighborhood council, as well as a non-profit, if your non-profit has a conflict of interest with an issue before the neighborhood council, you must announce that and excuse yourself from the meeting. You are welcome to rejoin the meeting once that issue has been discussed and voted upon.

You may not vote on the issue, it will show on the vote tally as a “recusal”

Board members cannot tend to neighborhood council issues away from the meetings. If several of you have a meal together, that would be okay; but you cannot discuss neighborhood council issues at such a social setting.

**Ava Polanco** informed the board that she will resign her position with the GPNC, effective immediately. Ava submitted resignation letters, gave her keys to Mark Quiroz, and exited the room.

*NOTE: At this point, a total of 11 board members are seated.*

### **4. Area Representative Updates**

Area 1, **Lorenzo Tovar**: not here tonight.

Area 2, **Mark Anthony Quiroz**: Constituents have concerns regarding neighborhood cleanliness. The local city council office has assisted; they will discuss and organize a clean-up effort and neighborhood walk in October.

Area 3, **Crystal-Lynne Orozco**: no news to report.

Area 4, **Molly Lynn Taylor**: Updates for Area 4 are by the sign-in sheets. Flyers were mailed to residents of Area 4; although it included the logo of the GPNC, this flyer was not authorized by the GPNC. Yorkshire Drive and other area streets have traffic issues and loitering. Excessive speeding along Division Street and Winmar Drive has been noticed; additional stop signs will be installed to slow traffic. A robbery at 3655 Kinney Drive resulted in the theft of over \$3k worth of copper piping and other plumbing supplies. As this is a semi-valuable metal, please secure this material if you are having copper re-piping installed at your home.

Area 5, **Francisco “Sco” Contreras**: With the help of Jose Rodriguez from CDI, they are trying to resolve loitering issues, homelessness, illegal parking, and public intoxication. They have been successful at installing signage to remind park visitors that dogs should be on a leash, and dog-owners should pick-up after their dogs.

Area 6, **Andre Sahakian**: no news to report.

Area 7, **Gladys Pinto-Muñoz**: Another medical marijuana clinic has opened in the shopping center at Verdugo Road and York Boulevard. It just opened last week, without the approval of the GPNC; Gladys hopes that it closes or relocates very soon.

## 5. Business Representative Updates

**Bradley** reported that he continues to work alongside Lazaro Aguero and Jake Sneider to collect information on business resources. They will host a town hall meeting for businesses of Glassell Park to discuss how we can improve communications.

**Lazaro Aguero** mentioned that the freeway exit at San Fernando Road always has trash on all sides.

## 6. Organizational Representative Updates

**Marge Piane** mentioned that the September/October issue of the **GPIA News** is on the table. Saturday, October 18, will be the GPIA's 46<sup>th</sup> Anniversary Dinner.

**Pavlo Vlanco** reported that he is working on an adult rehabilitation facility for men and women.

## 7. Educational Representative Updates

**Ava Polanco** resigned prior to representative reports.

## 8. Faith-Based Representative Updates

**Ruby deVera** is working on the food bank project.

## 9. At-Large Representative Updates

**Michael Divic** was not here tonight.

## 10. Updates and Information from:

Los Angeles City Council District 1:

**Jose Rodriguez** updated the GPNC work with the DoT, the Mayor's Peoples Streets Project and illegal activity in the neighborhood park.

Los Angeles City Council District 14:

**Lauren Ballard** from addressed the GPNC about new trashcans, a neighborhood cleanup event, tree trimming plans and utility box art.

## 11. Neighborhood Council Board Business

a. Instruct Board Member to Comply with LA City Ethics and Open Government; completed Certifications to be turned into Chairperson, Molly Lynn Taylor before or at the next Glassell Park Neighborhood Council Stakeholder meeting.

b. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies or become INELIGIBLE TO VOTE on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park.

GPNC board members are asked to provide proof of their training to Molly ASAP.

c. Discussion on copy solutions for GPNC office

This is a merely a discussion issue; there will not be a vote on this tonight.

d. Status/Update on Public Records Act (PRA) Requests by Stakeholder

The PRA was received on Friday, August 22, and completed by Ava Polanco nine days later on Sunday, August 31.

e. Motion/Resolution to sponsor October (date TBD) community clean-up in Glassell Park in partnership with CD1.

CD1 will provide clean up tools, city resources, and volunteer recruitment. Molly mentioned that this event will be Saturday, October 18, starting at the Sonia Sotomayor Learning Academies. Lisette Covarrubias stated that the GPNC cannot accept donations, such as water, breakfast, and coffee. However, CD1 can accept donations on their behalf.

*Ruby DeVera made a motion for the GPNC to sponsor and support this clean-up activity on Saturday, October 18; Francisco Contreras seconded this motion.*

### **VOTE PASSED unanimously**

**11 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Quiroz, Sahakian, Taylor, Vlanco)

f. Discussion about role and responsibility of GPNC board member who will serve as GPNC Secretary Assistant

*Bradley made a motion and asked if we could table this item; Mark Quiroz seconded this motion.*

**VOTE PASSED unanimously**

**11 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Quiroz, Sahakian, Taylor, Vlanco)

g. Nomination and selection of GPNC Secretary Assistant

*Bradley made a motion to table this item; Mark Quiroz seconded this motion.*

**VOTE PASSED**

**11 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Quiroz, Sahakian, Taylor, Vlanco)

h. Discussion and possible action to write a “Letter of Support” (LOS) and/or a “Community Impact Statement” (CIS) in opposition to “fracking”

*Crystal-Lynne Orozco made a motion to approve a letter and CIS in opposition to “fracking”. Marge Piane seconded the motion.*

**VOTE FAILED**

*4 YES (Aguero, Contreras, Orozco, Piane)*

*5 NO (Bradley, deVera, Pinto-Munoz, Taylor, Vlanco)*

*2 ABSTENTIONS (Quiroz, Sahakian)*

i. Motion to Elect/Select a City Attorney Office (CAO) Board Appointed Legal Liaison for 2014-16

Nominee: Lorenzo Tovar

*Gladys Pinto-Munoz made a motion to nominate Ruby deVera; Bradley seconded this motion, and Ruby accepted the nomination.*

**VOTE PASSED unanimously**

**11 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Quiroz, Sahakian, Taylor, Vlanco)

*Mark Quiroz made a motion to nominate Molly Taylor; Francisco Contreras seconded this motion, and Molly accepted the nomination.*

**VOTE PASSED**

**9 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Quiroz, Sahakian, Taylor)

**2 NO** (Pinto-Munoz, Vlanco)

Molly Taylor states that we cannot vote on it this evening, and it should be on the next agenda.

*Bradley made a motion to table this part of the item, as well as table any additional nominees; Marge Piane seconded this motion.*

**VOTE PASSED**

**11 YES** (Aguero, Bradley, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Quiroz, Sahakian, Taylor, Vlanco)

Lisette Covarrubias recommends that we check with the city attorney’s office to confirm that it is okay that the President of GPNC is also the legal liaison.

j. Motion to Elect/Select a Liaison for a Regional Alliance of Neighborhood Councils  
There were no nominees, and the meeting proceeded to the next item on the agenda.

k. Elect up to Ten Alternate Representatives per “GPNC Standing Rules” by a “show of hands”

It is not in the by-laws that the nominees must be present. A roll call of the thirteen nominees was conducted:

Present: Tony Butka, Art Camarillo, Brian Frobisher, Jim Heubach, Maggie Lopez-Robles, Celina Pinto

Absent: Irma Garate, Joe Mendez, Robyn Rodriguez, Channa Grace, Kirstin McLatchie, Jose Mere, Baltazar Vega

Lisette Covarrubias stated that this election could be agendized for a future meeting of the GPNC. Candidate Brian Frobisher recommends voting on the six nominees who are here. Andre Sahakian and Bradley strongly recommend this. It was recommended that this action be tabled, to avoid grievances. Candidate Jim Heubach mentioned that this election has appeared on the agenda for the past few months, and it is time to vote on this issue.

*Bradley made a motion to elect the six nominees who are present; Lazaro Aguero seconded this motion.*

**VOTE PASSED**

**6 YES** (Aguero, Bradley, deVera, Orozco, Pinto-Munoz, Vlanco)

**5 NO** (Contreras, Piane, Quiroz, Sahakian, Taylor)

Molly Taylor advised that this vote could open the board up to grievances and problems.

*Molly Taylor made a motion to move agenda item 12)a) up to this point of the meeting; Lazaro Aguero seconded this motion.*

**VOTE PASSED unanimously by show of hands**

**12. Community Presentations**

a) Informational presentation by Karla Torres with CHOOSE HEALTH LA KIDS, a local initiative of the Los Angeles County Department of Public Health aimed at helping children maintain a healthy weight.

*NOTE: Presenters for items 12)b) and 12)c) were not in attendance.*

*Mark Quiroz made a motion to move agenda item 18)b) up to this point of the meeting; Andre Sahakian seconded this motion.*

**VOTE PASSED**

**9 YES** (Aguero, Bradley, deVera, Orozco, Piane, Quiroz, Sahakian, Taylor, Vlanco)

**2 NO** (Contreras, Pinto-Munoz)

**18. Funding Requests**

b. Discussion about Drew Street Community Garden “Big Draw” Glassell Park event on October 4; funding request: \$700 for materials

This is a funding request application, not a grant. Newly elected alternate Tony Butka and board member Francisco Contreras mentioned that since GPNC lacks an approved budget, they cannot vote on the expenditure of funds.

Mark Quiroz advised that the GPNC should make certain that old out-dated forms are removed from the office.

*No one made a motion to bring this expenditure for a vote. However, Molly Taylor made a motion to table this item (18b);*

*Lazaro Aguero seconded this motion.*

**VOTE PASSED**

**9 YES** (Aguero, Contreras, deVera, Orozco, Piane, Pinto-Munoz, Sahakian, Taylor, Vlanco)

**2 ABSTENTIONS** (Bradley, Quiroz)

*NOTE: Items 18)a) and 18)c) were not discussed.*

*Bradley made a motion to extend the meeting until 9:45pm; Mark Quiroz seconded this motion.*

**VOTE PASSED unanimously**

*Bradley made a motion to bring agenda item 13 up to this point of the meeting; Marge Piane seconded this motion.*

**VOTE PASSED unanimously**

**13. Report and Recommendations from Treasurer (Andre Sahakian)**

Treasurer Andre Sahakian reported that we are now in possession of our bank account; the current balance is \$4k. However, we are unable to use that \$4k without a budget.

One option is to have another budget meeting; however, that could take another four weeks. Alternatively, we can call a special GPNC board meeting to discuss the budget. Andre recommends that we have this special meeting ASAP. By a show of hands, seven GPNC board members indicated that they are okay with meeting on Friday, September 26, at 6:00pm.

## **20. Letters of Request**

Per Field Deputy reports, items a), b), c) and d) have been handled.

## **23. Report/Recommendations/Status/Update By-Law Committee**

a. Discussion and/or possible Action to approve GPNC Bylaws Committee Minutes for August 27

There was insufficient time to discuss this agenda item.

*NOTE: Item 2)b)1)b) and 23)c) were discussed out of sequence, allowing Lisette Covarrubias to go home.*

b. Discussion and/or possible Action to amend Bylaws Article VIII (Meetings) Section 3. Notifications.

1. Bylaws.

a. There was insufficient time to discuss this agenda item.

b. Add to Bylaws that in the event any Committee has five (5) or more Board members on it, the Agenda shall list the meeting as a Joint Board and Committee meeting.

Lisette Covarrubias recommended the GPNC bylaws should specify how many members of a committee are actual board members. She further recommended that this committee membership change to four rather than five. Five people can pass or fail a motion.

2. Standing Rules

There was insufficient time to discuss agenda item 23)b)2)a),b) and d) through j).

c. Committee officers shall consist of a chairperson and a recorder. Election of Committee officers shall take place in July of each year at a Committee meeting

Lisette Covarrubias stated that a new board is seated in April; if you wait until July, there will be a gap. Lisette recommends that officers be chosen at the first meeting after the election and upon immediate seating of the new board. As elections are every two years, this can happen once a year, or every two years. The GPNC bylaws, page 13, reflect term limits, and other related issues. Lisette also recommends term limits for committee membership. As long as a GPNC board member is elected every two years, they can stay on the GPNC.

*Bradley made a motion to adjourn at 9:45pm; Francisco Contreras seconded this motion.*

**VOTE PASSED unanimously**

*The meeting was adjourned at 9:45pm.*

*Minutes prepared by Marge Piane from notes by Frances Pollock*