



neighborhood council
el consejo del vecindario de glassell park

Our Voice to the City
Nuestra voz a la Ciudad

**GLASSELL PARK
NEIGHBORHOOD
COUNCIL
OFFICERS**

BRADLEY
CHAIRPERSON

MARK QUIROZ
VICE CHAIR

CELINA PINTO
SECRETARY

CRYSTAL-LYNN OROZCO
TREASURER

LINDA SANCHEZ
MEMBER-AT-LARGE

CITY OF LOS ANGELES
CALIFORNIA



ERIC M. GARCETTI
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL
GENERAL COMMUNITY STAKEHOLDERS
SPECIAL MEETING AGENDA**

Wednesday March 23, 2016 7pm - 9:30pm

**Glassell Park Community & Senior Center
3750 N. Verdugo Road
Los Angeles, CA 90065**

**GLASSELL PARK
NEIGHBORHOOD COUNCIL**

3750 N. Verdugo Road
Los Angeles, CA 90065
(323) 256-4762 or 256-GPNC
www.glassellparknc.org

(LIST OF BOARD MEMBERS)
LINDA SANCHEZ – AREA 1
MARK QUIROZ – AREA 2
CRYSTAL-LYNN OROZCO – AREA 3
MOLLY LYNN TAYLOR – AREA 4
FRANCISCO CONTRERAS – AREA 5
PATRICK CLEARLY – AREA 6
GLADYS PINTO-MUÑOZ – AREA 7
BRADLEY – BUS. REP
BRIAN SHARP – BUS. REP
DANE BOEDIGHEIMER – BUS. REP
MARGE PIANE – ORG. REP
PAVLO VLANCO – ORG. REP
CELINA PINTO – EDUC. REP
RUBY DeVERA – FAITH-BASED
MICHAEL DIVIC – AT LARGE REP

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at Super A Foods Store 2925 Division Street, Los Angeles, CA 90065 and/or the Public Bulletin Board located at the GP Parklet between the GP Pool & Center.. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: www.glassellparknc.org at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or Communications@GlassellParkNC.org To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll- free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.

1. Welcome and Introductions (7:00 p.m.)
2. Discussion/Take Action on GPNC GCS Mtg. Min. for GCS February 16, 2016, (If provided)
3. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)
4. Board Member Comment (Non-Agenda Items) (2 Min. Max.)

A. Neighborhood Council Board Business (7:30 p.m.)

1. Instruct Board Member to Comply with LA City Ethics and Open Government (<http://ethics.lacity.org/education/ethics2007/?audience=done>); completed Certifications to be turned into GPNC Office Mgr. Celina Pinto.
2. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies or become **INELIGIBLE TO VOTE** on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park.
3. Instruct Board Members to Comply with GPNC By-Laws Regarding “Code of Conduct” and possible removal procedures as governed in Article 5, Section 9, B and Article XI, Grievance Process.
4. **Treasurer Issues and Concerns/Updates**, Crystal Lynn Orozco
 - a. Update on 2015 – 2016 FY Funding Available and/or Remaining Funds Available

- b. Motion/Resolution to approve the 2015-2016 FY Reconciliation Budget, if available.
 - c. Motion/Resolution to approve the Monthly Expenditure Reports (MER) for February 2015 if available.
 - d. Status/Update on 02/16/16 Board-Approved NPG Funding Request up to (\$3,500) for “Environmental Science and Technology (ESAT)” to establish a School Campus Garden.
 - e. Status/Update on 02/16/16 Board-Approved NPG Funding Request up to (\$500) for “GPRC Spring Extravaganza Event”
- 5. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for “EnrichLA” to establish a Garden Ranger Program (Bradley)
 - 6. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for The Avenue 50 Studio “Southwest Museum Mural Project” (Bradley)
 - 7. Discussion/Possible Action to Approve Request for NPG Funding up to (\$169) for LA Recreation & Parks Facilities Use Permit for the 4th Annual GP Pride Day Clean-up Event. (Bradley)
 - 8. Discussion/Possible Action to Approve Request for Funding up to (\$100) for the duplication of assigned Keys to EXEC Committee Mbrs. and Committee Secretaries. (Bradley)
 - 9. Discussion/Possible Action to Approve Request for Funding up to (\$41.00) for the duplication of GPNC 2016 Mtg. Schedules and GFC 2016 Mtg. Schedules (Bradley)
 - 10. Discussion/Possible Action to Approve Request for Funding up to (\$400) for refreshments for the “2015 Holiday Tree Lighting Event.” (Mark Quiroz)
 - 11. Discussion/Possible Action to reconsider allocation of Funds for 08/18/2015 Board-Approved NPG Funding Request up to \$1,255.84 for the Plaza Community Center. (Stakeholder Request)
 - 12. Discussion/Possible Action to Approve NPG Funding Request up to (\$5,000) for the Glassell Park Community Garden at 3305 Drew Street. (Stakeholder Request)

13. Update/Status on Public Record Act (PRA) Requests (if any):

- a. PRA Request from Brian Frobisher “Requesting information on which “Stakeholders” and which “Board members” requested Crystal Orozco’s removal from the board” submitted on 02/22/2016 – Response provided 03/03/2016.
- b. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Fall/Winter Newsletter Outreach Expenses” submitted on 03/01/2016 – Response provided 03/11/2016.
- c. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,500) for Elections “Postcard Outreach Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- d. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,000) for Elections’ “Door-to-Door Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- e. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for Elections’ “Bus Bench Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- f. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections “Yard Signs Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- g. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections “Posters/Online Marketing/Printed Outreach Materials” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- h. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Elections “Food & Beverage for Election Event” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.

- i. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$2,000) for Elections “Dessert Catering” Expenses for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- j. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$700) for “Street Closure Permit” for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- k. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$500) for “Balloons & Tanks” Expenses for 2016 GPNC Elections - Response provided 03/11/2016..
- l. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for “Rental Chairs/Table Covers/Canopies & Equipment” Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- m. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for “Rental Chairs/Table Covers/Canopies & Equipment” Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- n. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for “Utility Box Artwork” - Response provided 03/11/2016.
- o. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for the “Earth Day Clean-Up/Holistic Fair Event set for April 16,2016 - Response provided 03/11/2016.

B. Economic Development and Land Use Committee Updates. (if any) (Andy Montealegre/Ruby DeVera)

(For City of LA Dept. of City Planning cases, view web link: http://planning.lacity.org/cts_internet/)

- 1. Motion/Resolution to Adopt Committee Recommendations On behalf of ED&LUC per Co-Chairs/Chairpersons for the following
 - a). **Address:** 2702 West Avenue 33 **Case No.** DIR-2015-2556-CDO
ENV-2015-2557-EAF
 - b). **Address:** 3609/2615 N. Richardson Drive **Case No.** DIR-20XX-XXXX-SPP
ENV-20XX-XXX-EAF
 - c). **Address:** 3611 N. Kinney Place **Case No.** ZA-2015-3662-ZAD-SPP-CDO
ENV-2015-3663-EAF
 - d). **Address:** 3134 N. Verdugo Place **Case No.** DIR-2015-3660-SPP
ENV-2015-3661-CE
 - e). **Address:** 2945 Eagle Rock Blvd. **Case No.** CPC-2015-4090-PUB
ZA-2015-4091-ZAA
ENV-2015-4192-EAF
- 2). Discussion/Take Action to Approve A “Letter of Interest (LOI) To Propose a DASH Bus Route in Glassell Park.”
- 3). Discussion/Take Action to Approve A “Letter of Inquiry (LOI) To Request the City to improve Kinney St at Crestmoore Place.”
- 4). Discussion/Take Action to Approve A “Letter of Support (LOS) To City Council/LADBS/Contractor to complete the SFD’s at 2385-2401 N. Yorkshire Drive.”
- 5). Discussion/Take Action to Approve A “Letter of Community Support (LOS) To City Council/Camden Properties to solicit the vacated Fresh & Easy Site for a high-end grocer or market at 4211 Eagle Rock Blvd.”

- 6). Discussion/Take Action to Approve A “Letter of Request (LOR) To “Request GIS Map applications to remove the Kinney St/Crestmoore Place Route as an access route through Glassell Park.”

C. Grants & Funding Committee Report/Recommendations/Status/Updates, (if any) (Bradley)

1. Motion/Resolution To Adopt Committee Recommendations for Roles, Rules, and Submittal Criteria dated September 9, 2015.
2. Discussion/Possible Action to Review DRAFT GFC Recommendations/Minutes dated January 13, 2016, *(if available)* (Bradley)
3. Discussion/Possible Action to Review DRAFT GFC Recommendations/Minutes dated March 9 2016. *(if available)*

D. Report/Recommendations from GPNC City Attorney Liaison, Ruby DeVera (if any))

E. Report/Recommendations from GPNC Animal Control Liaison, Gladys Pinto-Muñoz, (if any))

F. Elections Adhoc Committee Report/Recommendations/Status/Update (if any). (Tony Butka) (8:00pm)
(Refer To DRAFT Election’s Committee / Outreach & Communication’s Committee Budget dated December 2015)
(None Provided)

G. Public Arts Committee Report/Recommendations/Status/Updates, (if any) (Crystal Lynn Orozco)
(None Provided)

H. Outreach Committee Report/Recommendations/Status/Updates, (if any) (Molly Lynn Taylor/Michael Divic)
(None Provided)

I. Education Ad-Hoc Committee Report/Recommendations/Status/Updates, (if any) (Celina Pinto)
(None Provided)

J. Representative Updates

1. **Area Updates/Representative Updates**
 - a. Area 1, Linda Sanchez
 - b. Area 2, Mark Quiroz
 - c. Area 3, Crystal-Lynne Orozco
 - d. Area 4, Molly Lynn Taylor
 - e. Area 5, Francisco SCO Contreras
 - f. Area 6, Patrick Cleary
 - g. Area 7, Gladys Pinto-Muñoz
2. **Business Representative Updates, (Bradley/Brian Sharp/Dane Boedigheimer)**
3. **Organizational Representative Updates (Marge Piane/Pavlo Vlanco)**
4. **Educational Representative Updates (Celina Pinto)**
5. **Faith-Based Representative Updates, (Ruby DeVera)**
6. **Member-At-Large Representative, General Updates, (Michael Divic)**
7. **Announcements/Public Comments**

K. New Community Activities/Business & Developments/Issues and/or Concerns:

L. Adjourn (9:30pm)