



neighborhood council  
el consejo del vecindario de glassell park

Our Voice to the City  
Nuestra voz a la Ciudad

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

**BRADLEY**  
CHAIRPERSON

**MARK QUIROZ**  
VICE CHAIR

**CELINA PINTO**  
SECRETARY

**CRYSTAL-LYNN OROZCO**  
TREASURER

**LINDA SANCHEZ**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES  
CALIFORNIA**



**ERIC M. GARCETTI**  
MAYOR

**GLASSELL PARK  
NEIGHBORHOOD COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
LINDA SANCHEZ – AREA 1  
MARK QUIROZ – AREA 2  
CRYSTAL-LYNN OROZCO – AREA 3  
MOLLY LYNN TAYLOR – AREA 4  
FRANCISCO CONTRERAS – AREA 5  
PATRICK CLEARY – AREA 6  
GLADYS PINTO-MUÑOZ – AREA 7  
BRADLEY – BUS. REP  
BRIAN SHARP – BUS. REP  
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MARGE PIANE – ORG. REP  
PAVLO VLANCO – ORG. REP  
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RUBY DeVERA – FAITH-BASED  
MICHAEL DIVIC – AT LARGE REP

**GLASSELL PARK NEIGHBORHOOD COUNCIL  
GENERAL COMMUNITY STAKEHOLDERS  
MEETING AGENDA**

**Tuesday January 19, 2016 7pm – 9:30pm**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at Super A Foods Store 2925 Division Street, Los Angeles, CA 90065 and/or the Public Bulletin Board located at the GP Parklet between the GP Pool & Center. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [www.glassellparknc.org](http://www.glassellparknc.org) at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or [Communications@GlassellParkNC.org](mailto:Communications@GlassellParkNC.org) To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll- free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.*

1. Welcome and Introductions (7:00p.m.)
2. Acceptance/Review of GPNC GCS Mtg. Min. for Aug 18, 2015, Sept. 29, 2015, Oct. 20, & Nov. 17, 2015, If provided)
3. Official/Public Comment (Non-Agenda Items) (1 Min. Max.)
4. Board Member Comment (Non-Agenda Items) (1 Min. Max.)

Regional Elections Overview: Protocols, Process And Procedures (7:45 p.m.)

**Jay Handal, Independent Elections Administrator Region 8** (213) 978-1551 ([Jay@empowerla.org](mailto:Jay@empowerla.org))

**A. Neighborhood Council Board Business** (8:00p.m.)

1. **Discussion/Possible Action To Hold a Tuesday January 26, 2016 6:30pm Special Board Meeting for an LA City Ethics & Governance Training performed by the City Attorney’s Office.**
2. **Report/Recommendations from GPNC City Attorney Liaison, Ruby DeVera (if any))**
3. Instruct Board Member to Comply with LA City Ethics and Open Government (<http://ethics.lacity.org/education/ethics2007/?audience=done>); completed Certifications to be turned into GPNC Office Mgr. Celina Pinto.

4. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies *or become INELIGIBLE TO VOTE on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park.*
5. Instruct Board Members to Comply with GPNC By-Laws Regarding “Code of Conduct” and possible removal procedures as governed in Article 5, Section 9, B and Article XI, Grievance Process.
6. Elections of Self-Nominated Candidates for Alternate Boardmember Positions as per “GPNC Standing Rules.” (Bradley) (Jim Heubach, Jamie Ramirez)
7. **Report and Recommendations from Treasurer, Crystal Lynn Orozco (if any)**
  - a. Update on 2015 – 2016 FY Funding Available and/or Remaining Funds Available
  - b. Motion/Resolution to approve the Monthly Expenditure Reports (MER) for November 2015 if available.
  - c. Motion/Resolution to approve the Monthly Expenditure Reports (MER) for December 2015 if available.
  - d. Discussion/Possible Action to Increase 2015 – 2016 Funding for Website Maintenance up to (\$2,500) for Moore Business Solutions.
  - e. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2015-1201 in the amount of \$362.56
  - f. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2016-0101 in the amount of \$266.77.
8. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for “EnrichLA” to establish a Garden Ranger Program (Bradley)
9. Discussion/Possible Action to Approve Request for NPG Funding up to (\$3,500) for “Environmental Science and Technology (ESAT)” to establish a School Campus Garden. (Bradley)
10. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for The Avenue 50 Studio “Southwest Museum Mural Project” (Bradley)
11. Discussion/Possible Action to Approve Request for NPG Funding up to (\$169) for LA Recreation & Parks Facilities Use Permit for the 4<sup>th</sup> Annual GP Pride Day Clean-up Event. (Bradley)
12. Discussion/Possible Action to Approve Request for Funding up to (\$400) for refreshments for the “2015 Holiday Tree Lighting Event.” (Mark Quiroz)
13. Discussion/Possible Action to Approve Request for Funding up to (\$100) for the duplication of assigned Keys to EXEC Committee Mbrs. and Committee Secretaries. (Bradley)
14. Discussion/Possible Action to Approve Request for Funding up to (\$41.00) for the duplication of GPNC 2016 Mtg. Schedules and GFC 2016 Mtg. Schedules (Bradley)
15. Discussion/Possible Action to Approve Request for Funding up to (\$230.00) for the “Service Call/Repairs” to the Steam Table for the Seniors used during a GPNC Event. (Art Camarillo)

**B. Elections Adhoc Committee Report/Recommendations/Status/Update (if any).** (Tony Butka) (8:00pm)  
(Refer To DRAFT Election’s Committee / Outreach & Communication’s Committee Budget dated December 2015)

1. Discussion/Possible Action To Approve up to (\$5,000) for Fall/Winter Newsletter Outreach Expenses.
2. Discussion/Possible Action To Approve up to \$6,500) for Elections “Postcard Outreach Campaign” Expenses.
3. Discussion/Possible Action To Approve up to (\$6,000) for Elections’ “Door-to-Door Campaign” Expenses.
4. Discussion/Possible Action To Approve up to (\$3,000) for Elections’ “Bus Bench Campaign” Expenses.
5. Discussion/Possible Action To Approve up to (\$1,000) for Elections “Yard Signs Campaign” Expenses.
6. Discussion/Possible Action To Approve up to (\$1,000) for Elections “Posters/Online Marketing/Printed Outreach Materials” Expenses.
7. Discussion/Possible Action To Approve up to (\$5,000) for Elections “Food & Beverage for Election Event” Expenses.
8. Discussion/Possible Action To Approve up to (\$2,000) for Elections “Dessert Catering” Expenses for 2016 GPNC Elections.
9. Discussion/Possible Action To Approve up to (\$700) for “Street Closure Permit” for 2016 GPNC Elections.
10. Discussion/Possible Action To Approve up to (\$500) for “Balloons & Tanks” Expenses for 2016 GPNC Elections.
11. Discussion/Possible Action To Approve up to (\$1,000) for “Rental Chairs/Table Covers/Canopies & Equipment” Expenses for 2016 GPNC Elections.

**C. Grants & Funding Committee Report/Recommendations/Status/Updates, (if any)** (Bradley)

1. Motion/Resolution To Adopt Committee Recommendations for Roles, Rules, and Submittal Criteria dated September 9, 2015.
2. Discussion/Possible Action to Review GFC Recommendations/Minutes dated Sept. 9 and Dec. 9, 2015, (if available) (Bradley)

**D. Public Arts Committee Report/Recommendations/Status/Updates, (if any) (Crystal Lynn Orozco)**

1. Discussion/Possible Action to Approve the “Utility Box Artwork” 2015-2016FY Budget of \$3,000 previously approved for FY2014-2015.
2. Discussion/Possible Action to Approve Funding Request up to \$5,000 for the “Earth Day Clean-Up/Holistic Fair Event set for April 16,2016.
3. Discussion/Possible Action to Approve a Local Community Produce Pick-Up for the Abundant Harvest Event.

**E. Outreach Committee Report/Recommendations/Status/Updates, (if any) (Molly Lynn Taylor/Michael Divic)**  
(See attached Outreach Committee Budget)

1. Discussion/Possible Action on overview of the Committee Chair Protocols/Standing Rules for Website posting/requests/procedures for electronic attachments.
2. Discussion/Possible Action on the GPNC Website and social media service provider “Roles, Rules and Responsibilities”, and committee chairs & recorders.
3. Update/Status on DRAFT Newsletter Articles and board member assignments.
4. Discussion/Possible Action on Recommendations for Budget, Timeline, Dissemination and Distribution Methods for Fall/Winter Newsletter.
5. Discussion/Possible Action to determine Website Postings will be specific to Glassell Park, Neighboring NC’s, or City of Los Angeles Events/Info that impact Glassell Park.

**F. Education Ad-Hoc Committee Report/Recommendations/Status/Updates, (if any) (Celina Pinto)**  
(None Provided)

**G. Representative Updates**

1. **Area Updates/Representative Updates**
  - a. Area 1, Linda Sanchez
  - b. Area 2, Mark Quiroz
  - c. Area 3, Crystal-Lynne Orozco
  - d. Area 4, Molly Lynn Taylor
  - e. Area 5, Francisco SCO Contreras
  - f. Area 6, Patrick Cleary
  - g. Area 7, Gladys Pinto-Muñoz
2. **Business Representative Updates.** (Bradley/Brian Sharp/Dane Boedigheimer)
3. **Organizational Representative Updates** (Marge Piane/Pavlo Vlanco)
4. **Educational Representative Updates** (Celina Pinto)
5. **Faith-Based Representative Updates,** (Ruby DeVera)
6. **Member-At-Large Representative, General Updates,** (Michael Divic)
7. **Announcements/Public Comments**

**H. New Community Activities/Business & Developments/Issues and/or Concerns:**

**I. Adjourn** (9:30pm)



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EXECUTIVE COMMITTEE**

**AND**

**GENERAL COMMUNITY STAKEHOLDERS**

**2016 MEETING SCHEDULE**

(Exceptions For Observance Of Legal Holidays)

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**1<sup>st</sup> Tuesday EXEC. Board Meeting Dates**

<b>January 5, 2016</b>	<b>February 2, 2016</b>
<b>March 1, 2016</b>	<b>April 5, 2016</b>
<b>May 3, 2016</b>	<b>June 7, 2016</b>
<b>July 5, 2016</b>	<b>August 2, 2016</b>
<b>September 6, 2016</b>	<b>October 4, 2016</b>
<b>November 1, 2016</b>	<b>December 6, 2016</b>

**3<sup>rd</sup> Tuesday GCS Meeting Dates**

<b>January 19, 2016</b>	<b>February 16, 2016</b>
<b>March 15, 2016</b>	<b>April 19, 2016</b>
<b>May 17, 2016</b>	<b>June 21, 2016</b>
<b>July 19, 2016</b>	<b>August 16, 2016</b>
<b>September 20, 2016</b>	<b>October 18, 2016</b>
<b>November 15, 2016</b>	<b>December 20, 2016</b>