



neighborhood council
el consejo del vecindario de glassell park

Our Voice to the City
Nuestra voz a la Ciudad

**GLASSELL PARK
NEIGHBORHOOD
COUNCIL
OFFICERS**

BRADLEY
CHAIRPERSON

MARK QUIROZ
VICE CHAIR

CELINA PINTO
SECRETARY

CRYSTAL-LYNN OROZCO
TREASURER

LINDA SANCHEZ
MEMBER-AT-LARGE

CITY OF LOS ANGELES
CALIFORNIA



ERIC M. GARCETTI
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL
GENERAL COMMUNITY STAKEHOLDERS
MEETING AGENDA**

Tuesday May 17, 2016 7pm – 9:30pm

Glassell Park Community & Senior Center
3750 N. Verdugo Road
Los Angeles, CA 90065

**GLASSELL PARK
NEIGHBORHOOD COUNCIL**

3750 N. Verdugo Road
Los Angeles, CA 90065
(323) 256-4762 or 256-GPNC
www.glassellparknc.org

(LIST OF BOARD MEMBERS)
LINDA SANCHEZ – AREA 1
MARK QUIROZ – AREA 2
CRYSTAL-LYNN OROZCO – AREA 3
MOLLY LYNN TAYLOR – AREA 4
VACANT – AREA 5
PATRICK CLEARY – AREA 6
GLADYS PINTO-MUNOZ – AREA 7
BRADLEY – BUS. REP
BRIAN SHARP – BUS. REP
DANE BOEDIGHEIMER – BUS. REP
MARGE PIANE – ORG. REP
PAVLO VLANCO – ORG. REP
CELINA PINTO – EDUC. REP
RUBY DeVERA – FAITH-BASED
MICHAEL DIVIC – AT LARGE REP

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at Super A Foods Store 2925 Division Street, Los Angeles, CA 90065 and/or the Public Bulletin Board located at the GP Parklet between the GP Pool & Center, in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: www.glassellparknc.org at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or Communications@GlassellParkNC.org To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.

1. Welcome and Introductions (7:00 p.m.)
2. Discussion/Take Action on GPNC GCS Mtg. Min. for April 19, 2016, (If provided)
3. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)
4. Board Member Comment (Non-Agenda Items) (2 Min. Max.)

5. Glassell Park Community Presentations (10 min) (if any)(Mark Quiroz)

Liz Amsden/Neighborhood Council Regional 8 Budget Advocate:

Overview of Budget Advocate advocacy for FY 2016-2017, Mayor’s Budget and City Council Vote, 2016 Congress of Neighborhoods and Empower LA Awards. LizAmsden@hotmail.com

A. Neighborhood Council Board Business (7:45 p.m.)

1. Instruct Board Member to Comply with LA City Ethics and Open Government (<http://ethics.lacity.org/education/ethics2007/?audience=done>); completed Certifications to be turned into GPNC Office Mgr. Celina Pinto.
2. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies *or become INELIGIBLE TO VOTE on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park.*
3. Instruct Board Members to Comply with GPNC By-Laws Regarding “Code of Conduct” and possible removal procedures as governed in Article 5, Section 9, B and Article XI, Grievance Process.

4. **Treasurer Issues and Concerns/Updates, Crystal Lynn Orozco**
 - a. Update on 2015 – 2016 FY Funding Available and/or Remaining Funds Available
 - b. Motion/Resolution to approve the 2015 - 2016 FY Reconciliation Budget, if available.
 - c. Motion/Resolution to approve the Monthly Expenditure Reports (MER) for April, if available.
5. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2016-0404 in the amount of \$431.57
6. Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2016-0501 in the amount of \$317.24.
7. Status/Update on 04/19/16 Board-Approved Reimbursements up to (\$169) for LA Recreation & Parks Facilities Use Permit for the fourth Annual GP Pride Day Clean-up Event.
8. Status/Update on 04/19/16 Board-Approved Reimbursements up to (\$41) for duplication services.
9. Status/Update on 04/19/16 Board-Approved Reimbursement up to (\$100) for the duplication of assigned keys.
10. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$1,000.00) for St. Bernard’s School “2016 Annual Field Day in the Park” in Glassell Park
11. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$750.00) for GP Sr. Center/Dept. Rec’s & Park for “2016 Senior Prom” for the Glassell Park Seniors.
12. Status/Update on 04/19/16 Board-Approved Request for NPG Funding up to (\$1,000) for The Avenue 50 Studio “Southwest Museum Mural Project”
13. Discussion/Possible Action to Approve Request for NPG Funding up to (\$1,000) for “EnrichLA” to establish a Garden Ranger Program (Bradley)
14. Status/Update on City of LA BSS NC Blitz Request for Asphalt Repairs/Sidewalk Repairs/Potholes and Street/Roadway Improvements. (Bradley)
15. Discussion Regarding Moore Business Results Billing and payment amounts for GPNC Posting/Website Management/Notifications (Brian Frobisher)
16. Motion/Resolution to Approve the GPNC Host a “Fletcher Drive Streetscape Plan Town Hall Meeting” in the Fletcher Square Neighborhood. (Linda Sanchez, Area 1 Rep.)
17. Motion/Resolution to approve funding up to \$800.00 for the GPNC “Fletcher Drive Streetscape Plan Town Hall Meeting” (Linda Sanchez, Area 1 Rep.)

18. Update/Status on Public Record Act (PRA) Requests (if any):

- a. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Fall/Winter Newsletter Outreach Expenses” submitted on 03/01/2016 – Response provided 03/11/2016.
- b. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,500) for Elections “Postcard Outreach Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- c. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$6,000) for Elections’ “Door-to-Door Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- d. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for Elections’ “Bus Bench Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- e. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections “Yard Signs Campaign” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- f. PRA Request from Maggie Darett-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for Elections “Posters/Online Marketing/Printed Outreach Materials” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.

- g. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for Elections “Food & Beverage for Election Event” Expenses submitted on 03/01/2016 – Response provided 03/11/2016.
- h. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$2,000) for Elections “Dessert Catering” Expenses for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- i. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$700) for “Street Closure Permit” for 2016 GPNC Elections submitted on 03/01/2016 – Response provided 03/11/2016.
- j. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$500) for “Balloons & Tanks” Expenses for 2016 GPNC Elections - Response provided 03/11/2016..
- k. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$1,000) for “Rental Chairs/Table Covers/Canopies & Equipment” Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- l. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for “Rental Chairs/Table Covers/Canopies & Equipment” Expenses for 2016 GPNC Elections - Response provided 03/11/2016.
- m. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$3,000) for “Utility Box Artwork” - Response provided 03/11/2016.
- n. PRA Request from Maggie Daret-Quiroz “Requesting Proposal/Invoices/Receipts for Board-Approved Expenses up to (\$5,000) for the “Earth Day Clean-Up/Holistic Fair Event set for April 16, 2016 - Response provided 03/11/2016.

B. Economic Development and Land Use Committee Updates, (if any) (Andy Montealegre/Ruby De Vera)

(For City of LA Dept. of City Planning cases, view web link: http://planning.lacity.org/cts_internet/)

- 1. Motion/Resolution to Adopt Committee Recommendations On behalf of ED&LUC per Co-Chairs/Chairpersons for the following:

- a). **Address:** 4247 N. Eagle Rock Blvd. **Case No.** DIR-2016-436-DB-CDO
ENV-2016-437-EAF
- b). **Address:** 3553 E. Lavell Drive **Case No.** ZA-2016-0929-ZAD-SPP
ENV-2016-0930-MND
- c). **Address:** 3526 E Loma Lada Drive **Case No.** ZA-2016-697-SPP
ENV-2016-698-CE
- d). Committee/Discussion on Proposed Multi-Unit Project at 2910 N. San Fernando Road (Adj. to Glassell Park Monument Sign)

C. Report/Recommendations/Status/Update from By-Laws Committee, (if any) (Jim Heubach)

Discussion/Possible Action to Adopt Committee Recommendations Regarding Amendments/Modifications/Revisions in accordance with the following: (See Attachment ‘A’, if applicable). Also provided below is the Bylaws Committee recommendations for Board consideration/approval. (New language appears in **bold**, language to be removed is in brackets [].) At its May 2nd meeting, the Bylaws committee voted to recommend the following two changes to the Standing Rules:

Add a paragraph to Standing Rule number 1 as follows:

“...Subsequently, other individual stakeholders may be added to the committee, by vote of the existing committee members, at the individual’s request, at a meeting of the committee.

To fill vacancies on existing committees, the committee must announce the vacant seat(s) in an item on each of its posted agendas. Stakeholders interested in joining such committee self-nominate, in person, at the committee meeting specified in the agenda.

All special committees must...”

b. Change the number of required committee meetings from 6 to 4 per fiscal year:

“...In the event that any Committee falls below 3 members, or has not had at least [6] 4 meetings in a fiscal year, it becomes dormant...”

D. Grants & Funding Committee Report/Recommendations/Status/Updates, (NONE) (Bradley)

E. Report/Recommendations from GPNC City Attorney Liaison, Ruby DeVera (if any)

F. Report/Recommendations from GPNC Animal Control Liaison, Gladys Pinto-Muñoz, (if any)

G. Elections Adhoc Committee Report/Recommendations/Status/Update (if any). (Tony Butka) (8:00pm)
(Refer To DRAFT Election's Committee / Outreach & Communication's Committee Budget dated December 2015) (None Provided)

H. Public Arts Committee Report/Recommendations/Status/Updates, (if any) (Crystal Lynn Orozco)
(None Provided)

I. Outreach Committee Report/Recommendations/Status/Updates, (if any) (Molly Lynn Taylor/Michael Divic)
(None Provided)

J. Education Ad-Hoc Committee Report/Recommendations/Status/Updates, (if any) (Celina Pinto)
(None Provided)

K. Representative Updates

1. Area Updates/Representative Updates

- a. Area 1, Linda Sanchez
- b. Area 2, Mark Quiroz
- c. Area 3, Crystal-Lynne Orozco
- d. Area 4, Molly Lynn Taylor
- e. Area 5, Vacant
- f. Area 6, Patrick Cleary
- g. Area 7, Gladys Pinto-Muñoz

2. Business Representative Updates, (Bradley/Brian Sharp/Dane Boedigheimer)

3. Organizational Representative Updates (Marge Piane/Pavlo Vlanco)

4. Educational Representative Updates (Celina Pinto)

5. Faith-Based Representative Updates, (Ruby DeVera)

6. Member-At-Large Representative, General Updates, (Michael Divic)

L. Announcements/Public Comments

M. New Community Activities/Business & Developments/Issues and/or Concerns

N. Adjourn (9:30pm)