



neighborhood council  
el consejo del vecindario de glassell park

Our Voice to the City  
Nuestra voz a la Ciudad

**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

**BRADLEY**  
CHAIRPERSON

**MARK QUIROZ**  
VICE CHAIR

**CELINA PINTO**  
SECRETARY

**CRYSTAL-LYNN OROZCO**  
TREASURER

**LINDA SANCHEZ**  
MEMBER-AT-LARGE

**CITY OF LOS ANGELES**  
CALIFORNIA



**ERIC M. GARCETTI**  
MAYOR

**GLASSELL PARK  
NEIGHBORHOOD COUNCIL**

3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
[www.glassellparknc.org](http://www.glassellparknc.org)

(LIST OF BOARD MEMBERS)  
LINDA SANCHEZ – AREA 1  
MARK QUIROZ – AREA 2  
CRYSTAL-LYNN OROZCO – AREA 3  
MOLLY LYNN TAYLOR – AREA 4  
FRANCISCO CONTRERAS – AREA 5  
VACANT – AREA 6  
GLADYS PINTO-MUÑOZ – AREA 7  
BRADLEY – BUS. REP  
BRIAN SHARP – BUS. REP  
DANE BOEDIGHEIMER – BUS. REP  
MARGE PIANE – ORG. REP  
PAVLO VLANCO – ORG. REP  
CELINA PINTO – EDUC. REP  
RUBY DeVERA – FAITH-BASED  
MICHAEL DIVIC – AT LARGE REP

**GLASSELL PARK NEIGHBORHOOD COUNCIL  
GENERAL COMMUNITY STAKEHOLDERS  
MEETING AGENDA**

**Tuesday October 20, 2015 7pm – 9:30pm**

Glassell Park Community & Senior Center  
3750 N. Verdugo Road  
Los Angeles, CA 90065

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at Super A Foods Store 2925 Division Street, Los Angeles, CA 90065 and/or the Public Bulletin Board located at the GP Parklet between the GP Pool & Center. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [www.glassellparknc.org](http://www.glassellparknc.org) at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office at (323) 256-4762 or 256-GPNC or [Communications@GlassellParkNC.org](mailto:Communications@GlassellParkNC.org) To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Secretary or Board Members separately.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll- free at 311.

Agenda items may be subject to discussion and/or possible action by a simple majority of a quorum of the Board present at this meeting. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL 323-256-4762.*

1. Welcome and Introductions (7:00 p.m.)
2. Acceptance/Review of GPNC GCS Mtg. Min. for August 18, 2015 and September 29, 2015, If provided)
3. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)
4. Board Member Comment (Non-Agenda Items) (2 Min. Max.)
5. **Area Representative Updates**
  - a. Area 1, Linda Sanchez
  - b. Area 2, Mark Quiroz
  - c. Area 3, Crystal-Lynne Orozco
  - d. Area 4, Molly Lynn Taylor
  - e. Area 5, Francisco SCO Contreras
  - f. Area 6, Vacant
  - g. Area 7, Gladys Pinto-Muñoz
6. **Business Representative Updates**, (Bradley/Brian Sharp/Dane Boedigheimer)
7. **Organizational Representative Updates** (Marge Piane/Pavlo Vlanco)
8. **Educational Representative Updates** (Celina Pinto)
9. **Faith-Based Representative Updates**, (Ruby DeVera)
10. **Member-At-Large Representative, General Updates**, (Michael Divic)

11. **Report/Recommendations from GPNC from GPNC Secretary, Celina Pinto (if any)**
  - a. Motion/Resolution to approve Board Vote Count Form (BVCF), if provided.
12. **Report/Recommendations from GPNC City Attorney Liaison, Ruby DeVera (if any))**
13. **Report and Recommendations from Treasurer, Crystal Lynn Orozco (if any) (7:45 p.m.)**
  - a). Update on 2015 – 2016 FY Funding Available and/or Remaining Funds Available, if any
  - b). Motion/Resolution to approve the Monthly Expenditure Reports (MER) for September 2015 if available.
  - c). Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2015-0710 in the amount of \$112.27.
  - d). Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2015-0902 in the amount of \$283.55.
  - e). Motion/Resolution to approve Moore Business Results Website Mgmt. Vendor Invoice No. GPNC2015-0930 in the amount of \$163.04.
  - f). Discussion/Possible Action to itemize city contractual agreements for Moore Business Solutions
  - g). Discussion/Possible Action to Appoint 1 official Liaison to work with Moore Business Solutions. ..
14. **Reports/Status/Updates From Event Organizer for the “Big Draw LA Event” (Crystal Lynn Orozco)**
15. **Reports/Status/Updates From Event Coordinator York & Eagle Rock Blvd. Community Clean-Up Event (Gladys Pinto-Muñoz)**

**A. Glassell Park Community Presentations (15 min) (if any)(Mark Quiroz)**

1. *None Provided*

**B. Neighborhood Council Board Business (8:30p.m.)**

1. Instruct Board Member to Comply with LA City Ethics and Open Government (<http://ethics.lacity.org/education/ethics2007/?audience=done>); completed Certifications to be turned into GPNC Office Mgr. Celina Pinto.
2. Instruct Board Members to Comply with the new Dept. Funding Program Policies and NC Training & Checking Account Overview Policies *or become INELIGIBLE TO VOTE on grants and funding matters that indirectly/directly affect or benefit the Community of Glassell Park.*
3. Instruct Board Members to Comply with GPNC By-Laws Regarding “Code of Conduct” and possible removal procedures as governed in Article 5, Section 9, B and Article XI, Grievance Process.
4. Elections/Selection for Area 6 Representative vacated by Andre Sahakian (Bradley) (Refer to Election Policy of updated GPNC Bylaws)
  - a. Voting to Election/Selection for Area 6 Representative, Patrick Cleary
  - b. Voting on Election/Selection for Area 6 Representative, Rafael Pineda
5. Accept Nominations of up to 10 Alternate Representatives as per “GPNC Standing Rules.” (Bradley)
6. Discussion/Take Action on Redistribution of the Internet Password to three (3) board members as suggested by Stephen Box/DONE Rep. regarding NC Internet Asset Policies, including domain name registration, board email, website hosting, social media etc.
7. Board to Determine/Elect/Select three (3) board members to maintain Internet Password regarding NC Internet Asset Policies, including domain name registration, board email, website hosting, social media etc.
8. Announce available Los Angeles Department of Animal Services Request for a “DAS Animal Services Liaison” which would include duties involving direct interaction DAS on Neighborhood Input/Interaction on Dept. Policies, and developing “Back-To-Basics” Programs.
9. Discussion/Possible Action to Approve Request for Funding up to (\$1,000) for “EnrichLA” to establish a Garden Ranger Program (Bradley)
10. Discussion/Possible Action to Approve Request for Funding up to (\$3,500) for “Environmental Science and Technology (ESAT)” to establish a School Campus Garden. (Bradley)
11. Discussion/Possible Action to Approve Request for Funding up to (\$1,000) for The Avenue 50 Studio “Southwest Museum Mural Project” (Bradley)
12. Motion/Resolution to submit a “Letter of Request (LOR)” To City Council and/or the Office of the Mayor to address Homelessness Services and Resources. (Molly Lynn Taylor)
13. Motion/Resolution to submit a “Letter of Request (LOR)” To Bureau of Sanitation (BOS) Regarding Illegal Dumping/Bulky Item Pick-up in Glassell Park. (Molly Lynn Taylor)

14. Motion/Resolution to submit a “Letter of Request (LOR)” To Bureau of Street Services (BSS) and/or the Department of Transportation (LADOT) on the light/sensor issues at Avenue 31 at Eagle Rock Boulevard (Molly Lynn Taylor)
15. Discussion/Possible Action To Create Host an “Abundant Harvest Organics Drop-Off Location at the Glassell Park Community/Senior Center. (Crystal Lynn-Orozco)
16. Discussion/Possible Action To Appoint A Board Member to Facilitate the “Abundant Harvest Organics Drop-Off Location at the Glassell Park Community/Senior Center. (Crystal Lynn-Orozco)
17. Discussion/Possible Action To Create a “Tenant’s Advocacy Group” (Crystal Lynn-Orozco)
18. Discussion/Possible Action To Instruct By-Laws Committee to create/include Standing Rules/By-Laws regarding “Tenant’s Advocacy Group” (Crystal Lynn-Orozco)

**C. Committee/Ad Hoc Committee Reports/Updates (9:00p.m.)**

1. **Report and Recommendations from Budget & Finance Committee, (if any)** (Crystal Lynn Orozco)
  - a). Update/Status on board approved 2015-2016FY Budget submitted to Dept. of Neighborhood Empowerment.
  - b). Update on 2015 – 2016FY Funding Available and/or Remaining Funds Available, if any.
2. **Report/Recommendations/Status/Update from By-Laws Committee, (if any)** (Jim Heubach)
  - a). Motion/Resolution to Adopt recently approved GPNC By-Laws issued by DONE/EmpowerLA (Jim Heubach)
  - b). Discussion/Possible Action to Adopt Committee Recommendations Regarding Amendments/Modifications/Revisions in accordance with the following:

**Bylaws item 6 (Vacancies)**

*(Clarify language to reflect the intent for a 3-meeting process when there is a vacancy on the Board. Current approved Bylaws in black, new language in red:)*

**6. Vacancies.** The Secretary or other Executive Committee member shall announce the availability of the vacant position (1st meeting), indicating that qualified Stakeholders' self-nomination for candidacy will be accepted, in person, at the next General Stakeholders meeting (2nd meeting). At that meeting (2nd meeting), nominees who appear in person and provide a declaration of their status as a GPNC Stakeholder will be recorded in the meeting minutes as eligible for election to the vacant position. However, the Executive Committee shall be responsible for validation of declared status as a GPNC Stakeholder of self-nominees for elections held between general elections. The Executive Committee shall announce the eligible nominees at their regular meeting two weeks prior to the next General Stakeholder meeting, during which the election will be held (3rd meeting). At that General Stakeholders meeting (3rd meeting), an election – by open ballot (not a secret ballot) will be held to fill vacated Governing Board position(s) or the position of a removed Governing Board member. No proxy balloting or write-in candidates are permitted. A person elected to the Board in such manner serves for the remainder of the position's two (2) year term. Tally sheets of votes cast will be retained by the Secretary in GPNC files for at least one (1) year.

**New Standing Rules Item 6A**

*(Create committee attendance requirement that reflects Bylaws item 9B that applies to full Board: )*

**B. A Governing Board seat** is considered abandoned and the incumbent as unable to represent their constituency if they announce that fact, or if they cease to be a Stakeholder in GPNC, or if they do not attend three (3) consecutive General Stakeholder committee meetings (with or without excuse), or miss four (4) General Stakeholder committee meetings (with or without excuse) in a calendar year.

**Revise GPNC Committee Chairs & Recorders Protocols “POSTING”**

*(Replace language for Physical Posting with the following :)*

**PHYSICAL**– Please post the agenda (all pages) inside the GPNC Bulletin Board located on the outside of the fence on the driveway side of the Glassell Park Community &Senior Center at 3750 N. Verdugo Road.

**Revise Standing Rule 15**

*(Change language of Standing Rule 15 to conform with GPNC Committee Chairs & Recorders Protocols that is appended to Standing Rules as follows. If this language is approved it replaces Standing Rule 15 and the “Website” paragraph under “Posting” in the GPNC Committee Chairs & Recorders Protocols :)*

**15. Posting:** All Committee rosters shall be posted on the GPNC website by the Secretary together with email

contact information for the chairpersons. A committee's chair or recorder is responsible to post their meeting agendas on the GPNC website at least 72 hours before the meeting is to begin. If that cannot be done the contract Webmaster's services may be used but the agenda must be provided to the webmaster 4 weekdays in advance of the scheduled meeting so that it appears at least 72 hours in advance of the meeting. All Committee meetings must be posted on the GPNC website calendar by the Committee Chairs. As well as physically posted per present posting requirements.

**Revise Standing Rules addendum "GPNC Committee Chairs & Recorders Protocols" "ITEMS FOR BOARD AGENDA"**

*(Change language to allow committees to present recommendations to the Executive Committee at any time before or at an Executive Committee meeting)*

ITEMS FOR BOARD AGENDA – Chair or Recorder must present all items to be placed on the agenda for Board consideration as soon as possible, but no later than during an Executive Committee meeting. If letters, forms or other documents in support of committee recommendations are required, those items must be sent to the Secretary no later than 72 hours before the Executive Committee meeting to allow time for copying; alternatively, committee may bring at least ten (10) copies of the documents to the meeting.

**Add Bulletin Board keys to Standing Rules "Attachment A – GPNC Key Policy"** *Add language to account for distribution and use of keys to locking Bulletin Board*

9. The Board Secretary and all Committee Recorders shall each have a key to the GPNC Bulletin Board for physical posting of agendas and/or other GPNC notices.

**In response to the GPNC Board request to review a change of language on all GPNC Agendas to reflect replacement posting site** *(Replace Super A market and address with GPNC Bulletin Board and its location)*

Agenda is posted for public review at the Super A Foods Store 2925 Division Street, GPNC Bulletin Board on the outside of the driveway fence at the Glassell Park Community & Senior Center, 3750 N. Verdugo Road, Los Angeles, CA 90065.

**3. Economic Development and Land Use Committee Updates, (if any)** (Andy Montealegre/Ruby DeVera)

*(For City of LA Dept. of City Planning cases, view web link: [http://planning.lacity.org/cts\\_internet/](http://planning.lacity.org/cts_internet/))*

a). Motion/Resolution to Adopt Committee Recommendations and/or "Letters of Support" On behalf of ED&LUC per Co-Chairs/Chairpersons for the following:

1). **Address:** 2702 West Avenue 33

**Case No.** DIR-2015-2556-CDO  
ENV-2015-2557-EAF  
VTT-73674-SL

**Project Description:** Proposal of a Parcel Map/Small Lot Subdivision to permit six (6) Units 3 story 35' max ht.  
Applicant: Ani Petrosian/Alisa Karlan

2). **Address:** 4454 N. Sunnycrest Dr.

**Case No.** ZA-2015-2150-ZAD-CDO  
ENV-2015-2151-CE

**Project Description:** Proposal of a New SFD, observing reduced s.y. of 4 ft. in lieu of 7' [ on a substandard street..  
Applicant: Bruce T. Mulhearn

b). Discussion/Possible Action to Approve "Letter of Interest" Regarding 2266 W Moss Avenue In Reference to DCP Case No(s) ZA-2014-4424-ZAD-SPP/ENV-2013-3691-MND

c). Discussion/Possible Action to Approve "Letter of Interest" Regarding 3835 N. Cazador St in Reference to DCP Case No(s) ZA-2013-3690-ZAA-SPP-2014-4425-EAF

d). Discussion/Possible Action to Approve "Letter of Interest" Regarding 2385-2401 N. Yorkshire Blvd in Reference to OTC# RC06232015-926

e). Discussion/Possible Action to Approve "Letter of Recommendation" Regarding Hillside Roadway Width Improvements along frontages of subject properties.

**4. Outreach & Communications Committee Update, (if any)** (Molly Lynn Taylor/Michael Divic)

a). Discussion/Possible Action To Address Concerns about censorship, mistrust, and bias in reference to the GPNC Website, Social Media, and other electronic communications outside of public meetings

b). Discussion/Possible Action on overview of the Committee Chair Protocols/Standing Rules for Website posting/requests/procedures for electronic attachments.

- c). Discussion/Possible Action on the GPNC Website and social media service provider “Roles, Rules and Responsibilities”, and committee chairs & recorders.
- d). Discussion/Possible Action on the budgeted amount of \$100 p/m for city approved vendor, Moore Business Results.
- e). Update/Status on Newsletter Articles and board member assignments.
- f). Discussion/Possible Action on Recommendations for Budget, Timeline, Dissemination and Distribution Methods for Fall/Winter Newsletter

- 5. **Grants & Funding Committee Report/Recommendations/Status/Updates, (if any)** (Bradley)
  - a). Motion/Resolution To Adopt Committee Recommendations for Roles, Rules, and Submittal Criteria dated September 9, 2015.
- 6. **Public Arts Committee Report/Recommendations/Status/Updates, (if any)** (Crystal Lynn Orozco)
  - a). Motion/Resolution To Adopt Committee Recommendations dated     None Provided
- 7. **Education Ad-Hoc Committee Report/Recommendations/Status/Updates, (if any)** (Celina Pinto)  
(None Provided)
- 8. **Elections Adhoc Committee Report/Recommendations/Status/Update (if any).** (Jim Heubach)  
(None Provided)
- 9. **Announcements/Public Comments**

**D. New Community Activities/Business & Developments/Issues and/or Concerns:**

**E. Adjourn** (9:30pm)