



neighborhood council
el consejo del vecindario de glassell park

Our Voice to the City
Nuestra voz a la Ciudad

**GLASELL PARK
NEIGHBORHOOD
COUNCIL
OFFICERS**

MOLLY LYNN TAYLOR
CHAIRPERSON

MARK QUIROZ
VICE CHAIR

MARGE PIANE
SECRETARY

ANDRE SAHAKIAN
INTERIM TREASURER

MICHAEL DIVIC
MEMBER-AT-LARGE

CITY OF LOS ANGELES

CALIFORNIA



ERIC M. GARCETTI
MAYOR

GLASELL PARK NEIGHBORHOOD COUNCIL GENERAL COMMUNITY STAKEHOLDERS MEETING MINUTES

Tuesday, January 20, 2015

Glassell Park Community & Senior Center
3750 N. Verdugo Road
Los Angeles, CA 90065

GLASELL PARK NEIGHBORHOOD COUNCIL

3750 N. Verdugo Road
Los Angeles, CA 90065
(323) 256-4762 or 256-GPNC
www.glassellparknc.org

(LIST OF BOARD MEMBERS)
LORENZO TOVAR - AREA 1
MARK QUIROZ - AREA 2
CRYSTAL-LYNNE OROZCO - AREA 3
MOLLY LYNN TAYLOR - AREA 4
FRANCISCO CONTRERAS - AREA 5
ANDRE SAHAKIAN - AREA 6
GLADYS PINTO-MUÑOZ - AREA 7
BRADLEY - BUS. REP
JAKE DANIEL SNEIDER - BUS. REP
LAZARO AGUERO - BUS. REP
MARGE PIANE - ORG. REP
PAVLO VLANCO - ORG. REP
CELINA PINTO - EDUC. REP
RUBY DeVERA - FAITH-BASED
MICHAEL DIVIC - AT LARGE REP

(Approved minutes on 17 February 2015)

10 Board members seated:

Molly Lynn Taylor, Chairperson, Area 4
Marge Piane, Secretary, Organization Rep
Andre Sahakian, Treasurer, Area 6
Michael Divic, At Large Rep
Crystal-Lynne Orozco, Area 3
Francisco Contreras, Area 5
Bradley, Business Rep
Pavlo Vlanco, Organizational Rep
Celina Pinto, Education Rep
Ruby deVera, Faith-based Rep

5 Board members absent:

Lorenzo Tovar, Area 1
Mark Quiroz, Vice Chair, Area 2
Gladys Pinto-Muñoz, Area 7
Lazaro Aguero, Business Rep
Jake Daniel Sneider, Business Rep

3 Alternate Board members in attendance, 1 seated:

Tony Butka (seated)
Jim Heubach
Art Camarillo

****MINUTES MAY NOT REFLECT THE CHRONOLOGICAL ORDER OF ACTIONS****

1-2. Welcome, Introductions, Roll Call & Determination of Quorum

Molly Lynn Taylor called the meeting to order at 7:13PM. The Secretary did a roll call, and at the time, 7 Board members were present. Alternate Tony Butka was seated to make quorum. Board member, Francisco Contreras arrived at 7:15pm, Board member Pavlo Vlanco arrived at 7:22pm and Board member Crystal-Lynne Orozco arrived at 7:35pm bringing the total to 11 attendees. In addition, ten stakeholders were in attendance.

3. Review/Correction/Acceptance of GPNC GCS Meeting Minutes for December 16, 2014

Motion to accept: Bradley; Second: Molly Lynn Taylor

VOTE PASSED:

6 YES (Bradley, DeVera, Piane, Pinto, Taylor, Butka)

0 NO

3 ABSTENTION (Contreras, Divic, Sahakian)

4. Representative Updates

a) Area Representatives

- Area 1, Lorenzo Tovar: spoke
- Area 2, Mark Anthony Quiroz: not present
- Area 3, Crystal-Lynne Orozco: not present
- Area 4, Molly Lynn Taylor: spoke, written report on file
- Area 5, Francisco “Sco” Contreras: spoke
- Area 6, Andre Sahakian: spoke
- Area 7, Gladys Pinto-Muñoz: not present

b) Business Representatives

- Bradley: spoke
- Jake Sneider: not present
- Lazaro Aguero: not present

c) Organizational Representatives

- Marge Piane: spoke
- Pavlo Vlanco: not present

d) Educational Representative

- Celina Pinto: no update

e) Faith-based Representative

- Ruby DeVera: spoke

f) At-large Representative

- Michael Divic: spoke

5. Updates and Information from:

- a) Los Angeles City Council District 1** (not present)
- b) Los Angeles City Council District 13** – Adam Bass spoke & provided written report
- c) Los Angeles City Council District 14** – Lauren Ballard spoke
- d) Department of Neighborhood Empowerment** – Barry Stone spoke
- e) Northeast Los Angeles Police Department** - SLO Frank Serrano spoke

6. Community Presentation(s)

Discussion about illegal/criminal activity in Glassell Park. Captain Bert and SLO Preciado were not present. SLO Frank Serrano and Neighborhood Prosecutor Gabrielle Taylor spoke.

7. Reports/Updates/Follow Up on Funding Grants - none

8. Official/Public Comment (non-agenda items)

Fernando Villa, County Supervisor Hilda Solis’s office, spoke about working together to utilize county services
Tony Butka, Board alternate/stakeholder, showed a Business Directory from Eagle Rock as a model for the Glassell Park directory being compiled
Maggie Daret-Quiroz spoke about the removal of the Andy Gump pole by the GPNC

9. Reports and Recommendations from GPNC Chairperson – Molly Lynn Taylor spoke.

10. Reports and Recommendations from GPNC Treasurer

- a) Monthly Expenditure Reports (MERs) – items i through vi were not ready, and were tabled
- b) Invoices for approval
 - i) Moore Business Results inv#GPNC 2015 0105, dated 1/5/15, \$572.00
 - ii) Andy Gump inv#262058, dated 12/18/14, \$50
 - iii) AT&T, dated 1/5/15, \$1014.25

Motion to approve all three invoices: Bradley; Second: Andre Sahakian

VOTE PASSED:

10 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

1 INELIGIBLE (Pinto)

- c) Other reports/recommendations
 - i) Limit website & hosting fees to \$100 per month

Motion to approve limiting website & hosting fees to Wendy Moore to \$100 per month: Bradley; no second

MOTION DIED

Motion to direct Andre Sahakian and Website AdHoc Committee to discuss website agreement with Wendy Moore for services not to exceed \$100 per month and provide update to the governing board: Andre Sahakian; Second: Michael Divic

VOTE PASSED:

7 YES (Bradley, Contreras, Divic, Orozco, Piane, Sahakian, Vlanco)

1 NO (Taylor)

2 ABSTENTION (DeVera, Butka)

1 INELIGIBLE (Pinto)

11. Reports and Recommendations from GPNC Secretary

Motion to Request Board approval to replace title "Office Manager" with "Assistant Secretary", authorize Secretary and Assistant Secretary to draft list of duties, reconfirm Celina Pinto as Assistant Secretary: Bradley; Second: Francisco Contreras

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

12. Legal Liaison Report/Update – Ruby deVera spoke.

13. LANCC & DWP Liaison Updates – Tony Butka spoke.

14. Alliance of River Communities (ARC) Updates – Michael Divic will have a report in the Spring.

15. Neighborhood Council Board Business

- a) Instructions to Board members about review and signing of GPNC/DONE Code of Civility
- b) Tony Butka, Bylaws Committee Chair, will draft questions about removal of Board members for non-attendance and/or for change in eligibility for seat to submit to the City Attorney
- c) Approval of participation in "National Night Out" event on August 4, 2015
 - i) Approve forming an AdHoc committee for the event
 - ii) Approve an interim Chair for the AdHoc committee
 - iii) Approve funding for the event up to \$2000

Motion to approve 15.c)i) and 15.c)iii): Bradley; Second: Michael Divic

VOTE FAILED:

1 YES (Taylor)

8 NO (Contreras, DeVera, Divic, Orozco, Piane, Sahakian, Vlanco, Butka)

1 ABSTENTION (Bradley)

1 INELIGIBLE (Pinto)

Motion to approve 15.c)i) and 15.c)iii) with the amendment that funding be up to \$1000 instead: Bradley; Second: Ruby deVera

VOTE FAILED:

1 YES (deVera)

6 NO (Contreras, Piane, Sahakian, Taylor, Vlanco, Butka)

3 ABSTENTION (Bradley, Divic, Orozco)

1 INELIGIBLE (Pinto)

Motion to approve 15.c)ii) only, asking AdHoc committee to present a plan to the Board before funding is approved: Molly Lynn Taylor; Second: Bradley

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

Motion to approve 15.c)ii) naming Pavlo Vlanco interim Chair of the National Night Out AdHoc committee: Molly Lynn Taylor; Second: Bradley

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

- d) Approval of hosting a “Neighborhood Watch Town Hall” event on March 21st, April 18th or May 16th, 2015
 - i) Approve funding for the event up to \$500
 - ii) Approve funding of outreach for the event up to \$1000
 - iii) Approve funding for new Neighborhood Watch signs up to \$2000
 - iv) Approve an AdHoc committee for the “Neighborhood Watch Town Hall” event, committee to terminate at the GCS meeting immediately following the event date
 - v) Approve an interim Chair for the AdHoc committee

Motion to approve 15.d)iv) and 15.d)v) with Marge Piane as interim Chair: Tony Butka; Second: Bradley

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

- e) Approval of co-sponsoring with Historic Highland Park NC a debate/forum for candidates for City Council from CD14
 - i) Approve funding for the event up to \$75
 - ii) Approve Board liaison for the event

Motion to approve 15.e), 15.e)i): Tony Butka; Second: Marge Piane

VOTE PASSED:

9 YES (Contreras, DeVera, Divic, Orozco, Piane, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

1 INELIGIBLE (Pinto)

Note: Bradley was out of the room for this vote, thus 10 total votes

Motion to approve Crystal-Lynne Orozco as liaison for the event: Molly; Second: Andre Sahakian

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

- f) Annual review of all committees as required in Bylaws

Motion to table item 15.f): Molly; Second: Bradley

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

- g) Approval to organize a “Spring Clean” event with CD1 on April 18th or April 25th for Earth Day
 - i) Approve funding for the event up to \$1000
 - ii) Approve Board liaison to coordinate with CD1 for the event

Motion to approve 15.g), 15.g)i) and 15.g)ii) with Crystal-Lynne Orozco as liaison: Molly Lynn Taylor; Second: Andre Sahakian

VOTE PASSED:

8 YES (Bradley, DeVera, Divic, Orozco, Piane, Sahakian, Taylor, Vlanco)

1 NO (Contreras)

1 ABSTENTION (Butka)

1 INELIGIBLE (Pinto)

- h) Approve 2015 Calendar of Executive Committee and General Community Stakeholders meetings
- i) Approve cancellation of December Executive Committee and General Community Stakeholders meetings

Motion to approve 2015 Calendar as submitted to Board and to cancel December Board meetings: Tony Butka; Second: Bradley

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

- j) Approve \$20 one-time expenditure to transfer GPNC phone number to Google Voice

Motion to approve item 15.j): Tony Butka; Second: Molly Lynn Taylor

VOTE PASSED:

10 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

1 INELIGIBLE (Pinto)

16. Letters of Support

- a) Approval of Letter of Support welcoming L.A. Zine Fest to Glassell Park.

Motion to approve: Molly Lynn Taylor; Second: Francisco Contreras

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

17. Letters of Request

- a) Approval of Letter of Request to CD13, Dept. of Public Works, Dept. of Transportation asking for action to install left turn signals at Fletcher St. & San Fernando Road
- b) Approval of Letter of Request to CD14, Dept. of Public Works, Dept. of Transportation asking for a left turn signal at El Paso and Eagle Rock Blvd.
- c) Approval of Letter of Request to CD14, CD1, Dept. of Public Works, Dept. of Transportation asking for a left turn signal from Eagle Rock Blvd. to Verdugo Road
- d) Approval of Letter of Request to Capt. Jeffrey Bert, SLO Frank Serrano, Ana Guerrero, CD1, CD13, CD14 asking for a visible increase in patrols.

Motion to approve all 4 letters: Bradley; Second: Francisco Contreras

VOTE PASSED:

11 YES (Bradley, Contreras, DeVera, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

0 NO

0 ABSTENTION

18. Report/Recommendations/Status/Update Bylaws Committee

- a) Amend the Bylaws to incorporate the BONC “Neighborhood Council Board Member Code of Conduct as contained in their Policy 2014-2.
- b) Amend the Bylaws such that duties of the Vice-Chair (Article VI-Officers, 2-Duties and Powers, B-The Vice Chairperson) shall have an additional duty 5 – “Be responsible for managing the Board’s Key Policy”
- c) The Bylaws sections regarding nomination for Board/Alternates at Section V – Governing Board, B – Alternates, and Section V – Governing Board, 6 – Vacancies, shall be modified to provide expressly that:
- i) Nominations shall be made in person by the nominee, and
 - ii) The nominee shall be present for the voting process.
 - iii) All votes under these Sections shall be by secret ballot (proposed ballot for elections consistent with these changes in supporting documents)
- d) Second Reading: The Committee recommends adding the Public Arts Committee as a Standing Committee under the Bylaws Article VII – Committee and their Duties, Section 1 – Standing, as follows:
“1. Standing. There shall be the following standing committees comprised of Board members and Stakeholders:
Executive
Economic Development and Land Use
Grants and Funding
Bylaws
Budget and Finance
Outreach and Communications
Public Arts”
- e) Amend the Standing Rules to add a Key Policy (attached)
- f) Next meeting will be Tuesday, February 3, 2015 at 6:00pm

Motion to approve all Bylaws Committee recommendations under item 18: Tony Butka; Second: Molly Lynn Taylor

VOTE PASSED:

9 YES (Contreras, Divic, Orozco, Piane, Pinto, Sahakian, Taylor, Vlanco, Butka)

1 NO (Bradley)

1 ABSTENTION (deVera)

19. Report/Recommendations/Status/Update Grants & Funding committee - Bradley

- a) No applications for Grants or Funding
- b) Next meeting will be February 11, 2015

20. Report/Recommendations/Status/Update Outreach & Communications committee – Michael Divic

- a) Committee elected Michael Divic and Molly Lynn Taylor co-Chairs, and Marge Piane is interim Recorder
- b) Next meeting tentatively set for February 3, 2015

21. Report/Recommendations/Status/Update Economic Development & Land Use committee –

Andrew Montealegre

- a) Adopt letters of approval/denial and/or committee recommendations

- i) 3017 San Fernando Rd, ZA-2014-0427-ZV

Committee recommends replacing letter that appeared on the agenda with a new, time-sensitive recommendation to ask CD13 to exert jurisdiction in order to add provisions not contained in the Zoning Administrator's determination.

Motion to approve recommendation of ED&LU Committee to ask Councilmember Mitch O'Farrell to exert jurisdiction on the proposed cell tower, request additional designs from AT&T, and impose a "sunset clause": Tony Butka; Second: Bradley

VOTE PASSED:

9 YES (Bradley, Contreras, deVera, Divic, Piane, Pinto, Sahakian, Vlanco, Butka)

0 NO

2 ABSTENTION (Orozco, Taylor)

- ii) 3620, 3624, 3628 Kinney Circle, ZA-2014-4154-SPP (3620), ZA-2014-4158-SPP (3624), ZA-2014-4161-SPP (3628)

Motion to approve committee's recommendation with amendment requiring builder to pay for repairs to the street when project is completed:

Andre Sahakian; Second: Tony Butka

VOTE PASSED:

7 YES (Divic, Orozco, Piane, Sahakian, Taylor, Vlanco, Butka)

0 NO

4 ABSTENTIONS (Bradley, Contreras, deVera, Pinto)

- b) Approve resolution that the Recorder of the Economic Development & Land Use Committee is the sole contact person for all committee correspondence, and ask the Planning Dept. to direct mailed correspondence to the GPNC office attention Helene Schpak and emailed correspondence to hschpak@earthlink.net and copied to the Chairperson

Motion to approve resolution 21.b): Tony Butka; Second: Marge Piane

VOTE PASSED:

6 YES (Contreras, Orozco, Piane, Sahakian, Taylor, Butka)

1 NO (Bradley)

4 ABSTENTIONS (deVera, Divic, Pinto, Vlanco)

22.-28. Not discussed

The meeting was adjourned at 10:30pm.

Minutes prepared by Marge Piane from notes by Frances Pollock, Apple One