



neighborhood council
el consejo del vecindario de glassell park

Our Voice to the City
Nuestra voz a la Ciudad

**GLASSELL PARK
NEIGHBORHOOD
COUNCIL
OFFICERS**

RUBY DeVERA
CHAIRPERSON

BALTAZAR VEGA
VICE CHAIRPERSON

GLADYS PINTO-MUÑOZ
SECRETARY

MARTIN GREGORI
TREASURER

MICHAEL DIVIC
OTHER REP

**CITY OF LOS ANGELES
CALIFORNIA**



ANTONIO R. VILLARAIGOSA
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL
GENERAL COMMUNITY STAKEHOLDERS
SPECIAL MEETING AGENDA**

Tuesday, April 2, 2013 6:00pm – 7:00pm
Glassell Park Community & Senior Center
3750 N. Verdugo Road
Los Angeles, CA 90065

**GLASSELL PARK
NEIGHBORHOOD COUNCIL**
3750 N. Verdugo Road
Los Angeles, CA 90065
(323) 256-4762 or 256-GPNC
GPNC41@sbcglobal.net
www.glassellparknc.org

(LIST OF BOARD MEMBERS)
BRADLEY - AREA 1
MAGGIE DARETT-QUIROZ - AREA 2
VACANT - AREA 3
MAGGIE LOPEZ-ROBLES - AREA 4
ARLENE SANTOS - AREA 5
MARTIN GREGORI - AREA 6
GLADYS PINTO MUÑOZ - AREA 7
CHANNA GRACE - BUS. REP
RUBY DeVERA - BUS. REP
VICTORIA MONTELEONE - BUS. REP
MICH. MARTINEZ - ORG. REP
PA. ANCO - ORG. REP
BALT. VEGA - EDUC. REP
L. ARILLO - FAITH-BASED
IC - AT LARGE.REP

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at *Super A Foods Store* 2925 Division Street, *Glassell Park Post Office* 3950 Eagle Rock Blvd., *Out Of The Closet* 2425 N. San Fernando Road, *Public Storage* 3810 Eagle Rock Blvd., and *Glassell Park Recreation Center* 3650 Verdugo Road. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. "In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: WWW.GLASSELLPARKNC.ORG or at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office Manager, Victoria Monteleone at (818) 454-3553 or 256-GPNC or GPNC41@sbcglobal.net. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Office Manager or Board Members separately.

1. Welcome and Introductions (6:00pm)
2. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)

A. Agenda Items to Discuss/Consider/Take Action Upon (6:10pm)

(Agenda items may be subject to a motion /action by a simple majority of the Committee Members Present. at this meeting. All Correspondence is available to the public upon written request)

1). Motion/Resolution to submit a waiver for the Outstanding Quarterly Reconciliation Reports Pursuant to the Purchasing Card Acknowledgement and Agreement for the period outlined as ***2nd Quarter (Oct. -Dec. 2010) is unable to be provided due to the absence of the Treasurer & Second Signatory's and/or the inability to produce quarterly reconciliation for FY 2010 quarterly period requested; and***

1st Quarter (Jul. - Sep. 2011), 2nd Quarter (Oct. -Dec. 2011), 3rd Quarter (Jan. -Mar. 2011) and 4th Quarter (Apr. - Jun. 2011) are unable to be provided due to the absence of the Treasurer & Second Signatory's and/or the inability to produce quarterly reconciliation for FY 2011 quarterly periods requested.

(Pursuant to the Purchasing Card Acknowledgement and Agreement of Responsibilities signed by the Treasurer and second signatory and in accordance with the Dept. Letter dated March 1, 2013 sent via E-mail, Neighborhood Councils are required to submit quarterly reconciliations in a timely manner. If the outstanding reconciliations for previous fiscal years are available, please submit them as well. If your Board has outstanding reconciliation reports from prior fiscal years and is unable to locate documentation or submit a suitable reconciliation report after undertaking good faith efforts to do so, please submit an adopted Board Resolution (sample template attached) to account for those missing reconciliation reports instead. This Board Resolution must specify the good faith efforts undertaken to locate the outstanding reconciliation reports. In order to avoid disruption of the Neighborhood Council's funding, the Department must receive your Board approved quarterly reconciliations for this fiscal year by **Monday, April 1, 2013 (close of business 5 p.m.)** along with any other quarterly reconciliation reports or Board Resolutions to account for any prior fiscal years outstanding. If the Department has not received your reconciliation reports or board resolutions by the deadline, and you have two (2) or more outstanding reconciliation reports, we will be freezing your funds pursuant to funding policies and procedures until we receive the necessary documentation)