



**GLASSELL PARK  
NEIGHBORHOOD  
COUNCIL  
OFFICERS**

BRADLEY  
CHAIRPERSON

VACANT  
VICE CHAIRPERSON

VACANT  
SECRETARY

GARY MUNSTEIN  
TREASURER

ART LUIS CAMARILLO  
OTHER REP

**CITY OF LOS ANGELES  
CALIFORNIA**



ANTONIO R. VILLARAIGOSA  
MAYOR

**GLASSELL PARK NEIGHBORHOOD COUNCIL  
GENERAL COMMUNITY STAKEHOLDERS  
MEETING**

**Tuesday, September 20, 2011 7pm – 9:30pm**  
**Glassell Park Community & Senior Center**  
**3750 N. Verdugo Road**  
**Los Angeles, CA 90065**

**GLASSELL PARK  
NEIGHBORHOOD COUNCIL**  
3750 N. Verdugo Road  
Los Angeles, CA 90065  
(323) 256-4762 or 256-GPNC  
GPNC41@sbcglobal.net  
[WWW.NC4GP.COM](http://WWW.NC4GP.COM)

(LIST OF BOARD MEMBERS)

- BRADLEY - AREA 1
- VACANT - AREA 2
- VACANT - AREA 3
- VACANT - AREA 4
- VACANT - AREA 5
- VACANT - AREA 6
- VACANT - AREA 7
- DAVID SOLIS - BUS. REP
- PHILIP D. GLAUER - BUS. REP
- RUBY DeVERA – BUS. REP.
- GARY MUNSTEIN - ORG. REP
- RUBEN CASTRO – ORG. REP
- TONY BUTKA – EDUC. REP
- LUIS 'ART' CAMARILLO – FAITH-BASED
- GEORGE O.SMITH III – AT LARGE.REP

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. The timelines indicated are for the purposes of moving agenda items along only and do not constitute official times to discuss and/or take actions on items presented. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at *Super A Foods Store* 2925 Division Street, *Glassell Park Post Office* 3950 Eagle Rock Blvd., *Out Of The Closet* 2425 N. San Fernando Road, *Public Storage* 3810 Eagle Rock Blvd., and *Glassell Park Recreation Center* 3650 Verdugo Road. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. "In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at the Glassell Park Neighborhood Council Constituent Service Center located at 3750 N. Verdugo Road (in back of the Public Storage Bldg) or visiting our website by clicking on the following link: [WWW.NC4GP.Com](http://WWW.NC4GP.Com) or at an upcoming scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Office Manager, David Solis at (323) 256-4762 or 256-GPNC or [GPNC41@sbcglobal.net](mailto:GPNC41@sbcglobal.net). To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GPNC Office Manager or Board Members separately

1. Welcome and Introductions (7:00pm)
  2. Acceptance/Review of. GCS Mtg. Min. dated April 19, 2011 and August 16, 2011 (if provided)
  3. Official/Public Comment (Non-Agenda Items) (2 Min. Max.)
  4. Board member Comment (Non-Agenda Items) (2 Min. Max.)
- A. Agenda Items to Discuss/Consider/Take Action Upon (7:45 pm)**  
(Agenda items may be subject to a motion /action by a simple majority of the Board Quorum Present. at this meeting. All Correspondence is available to the public upon written request)
1. Accept Nominations for Area 2 Representative vacated by Maggie Daret-Quiroz
  2. Accept Nominations for Area 3 Representative not filled by 2010 Elections, Bradley
  3. Accept Nominations for Area 4 Representative vacated by Silvy Berman
  5. Accept Nominations for Area 5 Representative vacated by Rubina Ghazarian
  6. Accept Nominations for Area 6 Representative vacated by Paras Nanavati
  7. Accept Nominations for Area 7 Representative vacated by Gladys Pinto-Muñoz
- 6. Neighborhood Council Board Business, Bradley**
- a. Follow-up/Status on Board Member compliance with LA City Ethics and Open Government (<http://ethics.lacity.org/education/ethics2007/?audience=done>) to be turned in to GPNC Office Mgr.
  - b. Election of new EXEC. Committee Members per the Approved By-Laws dated June 30, 2011.
  - c.. Update on the Office Supplies, Office Management, and Copy Machine Services, David Solis
  - d. Update on Controller/DONE Letter dated June 21, 2011 Re: "Alleged Insufficient Documentation regarding Treasurer's Expenses and Reference Receipts, (See Attachment D) Gary Munstein
  - e. Office Copier Training Sessions, set-up procedures, and allowable printing services, Art Camarillo
  - f. Update of the Newsletter from the 2011 Newsletter "Fall Issue", Gary Munstein
  - g. Motion/Recommendation for a "Letter of Support" On behalf of ED&LUC, Ruby DeVera
- 1). Re: Conditional Use for On-Site sales of Beer and Wine  
3452 W. San Fernando Road Case No. ENV-2011-1802-EAF  
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- h. Motion to Instruct the GPNC City Attorney Liaison to clarify the “appropriate jurisdictional entity” regarding grievances and/or complaints as identified per the GPNC By-Laws (See attachment B).” Jim Huebach
- i. Board to request Stakeholder Participation/Involvement to become By-Law Committee Members, Tony Butka
- j. Motion for a “Board Resolution/Community Impact Statement” Opposing BOS Rate Hike Increase, Tony B

**7. Budget and Finance Committee Updates, Gary Munstein**

- a. Status on “Board Resolution to Adopt FY 2011-2012 Budget” Regarding Funding Status
- b. Report on Reconciliation Budget for FY 2010- 2011, if available

**8. Report and Recommendations from Treasurer, Gary Munstein**

- a. Neighborhood Council Funds, Spending, and Expenditures
- b. Motion/Recommendations to allocate Funds for 2011 Congress of Neighborhoods (See Att. C), Tony Butka

**9. Committee/Ad Hoc Committee Reports/Updates**

**a. By-Law Committee Updates, Tony Butka**

1) Recommend/Adopt Standing Rules:

A). *“Minutes of stakeholder meetings will be presented to the Board for approval at the next stakeholder meeting, unabridged and unedited as they are received from the minute taker. Minutes in this unapproved form will be transmitted to all Board members in advance of each stakeholder meeting.”* and

B). *“The Executive Committee must accept any request presented to it by a stakeholder for an item to be placed on an agenda for a subsequent stakeholder meeting, so long as the issue is within the GPNC’s scope of responsibility.”*; and

C). *“The neighborhood council may not commit to a contract with a vendor for goods or services.”*

(Refer to BLC Minutes & Recommendations dated July 28, 2011, if available)

**b. Grants and Funding Ad Hoc Committee Update, Mark Quiroz**

1). Update on “CD13 Verdugo Road Corridor Tree Trimming Project Scheduling.”

**c. Website Ad-Hoc Committee, David Solis**

1). Status/Updates on Website Maintenance & Monitoring Services

2). Website Expenditures to date (See Attachment E), Gary Munstein

**d. Economic Development and Land Use Committee Updates, Ruby DeVera**

1). 4121 Eagle Rock Boulevard WORKS Affordable Housing Project

2). Citywide Farmer’s Markets Ordinance, Code Amendment  
3705 E. York Blvd.

Case No. CPC 2011-1330-CA & ENV 2011-1331-ND

3). Proposed Sign Ordinance heard in PLUM on 8/9/11

4). Draft Ordinance regarding Solar Ordinance to be heard on 8/17/11

**e. Education Ad-Hoc Committee Update, Art Camarillo, Interim**

**f. Legislative Ad Hoc Committee Updates, Vacant**

**10. Area Representative Updates:**

- a. Area 1, Bradley
  - 1). CD13 Clean & Connected Communities Grant Approved for “Chapman Wall Vineing Improvement Project”
- b. Area 2, Vacant
- c. Area 3, Vacant
- d. Area 4, Vacant
- e. Area 5, Vacant
- f. Area 6, Vacant
- g. Area 7, Vacant

**11. Business Representative Updates**

**12. Organizational Representative Updates**

**13. Faith-Based Representative Updates, Art Camarillo**

**C. Announcements/Public Comments** (9:15pm)

**D. New Community Activities/New Business & Developments/Issues and/or Concerns** (9:20pm)

**E. Adjourn** (9:30pm)